

**BOROUGH OF EPHRATA
COUNCIL MEETING AGENDA
JULY 11, 2016**

INVOCATION Reverend Walter Carter, First United Methodist Church

PLEDGE OF ALLEGIANCE

ATTENDANCE/ROLL CALL

APPROVAL OF MINUTES

Borough Council Work Session Minutes – June 6, 2016
Borough Council Regular Meeting Minutes – June 13, 2016

OPPORTUNITY FOR CITIZENS TO BE HEARD

ACCEPTANCE OF REPORTS

Budget and Finance Committee
Development Activities Committee
Public Safety Committee Special Meeting
Public Safety Committee Meeting
Highway Committee
Municipal Enterprises Committee
Community Services Committee
Special Projects Committee

June General Ledger Report
Lincoln Fire Company Strategic Plan
Pioneer Fire Company - June 2016
Ephrata Community Ambulance Association – June 2016
Emergency Management Coordinator June 2016 Report
June Shade Tree Commission Report

2nd Quarter Financial, Police, Inspection/Codes, Wastewater Treatment Division, Public Works Division, Water Division, Sanitation, Ephrata Recreation Center

DEI
Historical Society of the Cocalico Valley

The following reports were not received – Electric, Sanitation, Water Division, EEDC, EPAC, Ephrata Public Library, Ephrata Recreation Center, Mayor’s Revenue Report, Merchants Association

NEW BUSINESS ITEMS

Consent Agenda (includes the following approvals)

1. That Borough Council approve a waiver/modification of submission of Preliminary Plan, Section 281-14 of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the 40 & 44 Bethany Road Plan. (Development Activities Committee)

2. That Borough Council approve a waiver/modification of submission of Existing Features, Section 281-26.B.2.j of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the 40 & 44 Bethany Road Plan. (Development Activities Committee)
3. That Borough Council approve a waiver/modification of submission of Edge of the Driveway shall not be closer than 40 Feet, Section 281-42.H of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the 40 & 44 Bethany Road Plan. (Development Activities Committee)
4. That Borough Council approve a waiver/modification of submission of Spacing of Street Trees, Section 281-56.B of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the 40 & 44 Bethany Road Plan. (Development Activities Committee)
5. That Borough Council approve a waiver/modification of Minimum of One Foot Cover over Storm Pipes, Section 275-307.C.1.a.3 of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the 40 & 44 Bethany Road Plan. (Development Activities Committee)
6. That Borough Council approve a deferral of Dedication of Additional Right-of-way, Section 281-34.D of the Code of the Borough of Ephrata for the Preliminary/Final Land Development Plan for the 40 & 44 Bethany Road Plan. (Development Activities Committee)
7. That Borough Council approve the land development plan for 40 and 44 Bethany Road, dated April 20, 2016, containing 14 sheets prepared by Diehm and Sons, Lititz, PA as a final plan subject to the following:
 - A. The applicant must address the comments from the June 13, 2016 memorandum of Nancy Harris, Planning and Engineering Manager.
 - B. The applicant must address all comments contained in the HRG letter dated June 10, 2016.
 - C. The applicant needs to provide wheel stops in the parking spaces to prevent cars from parking on the building sidewalk.
 - D. The applicant needs to reconfigure the dumpster area to prevent the enclosure doors from blocking the sidewalk and the handicap parking space. (Development Activities Committee)

Standing Committee Recommendations

Development Activities Committee
Public Safety Committee
Highway Committee
Municipal Enterprises Committee
Community Services Committee

Approval of Checks 26790 through 27076 and the ACH Register dated July 1, 2016

OPPORTUNITY FOR CITIZENS TO BE HEARD

DISCUSSION/ANNOUNCEMENTS

ADJOURNMENT

BUDGET AND FINANCE COMMITTEE REPORT– 7/11/2016

The Budget & Finance Committee met on June 27, 2016 and discussed the following:

1. The Committee reviewed the 2016B Sewer Bond which paid off the remaining balance of the 2010 Sewer debt of \$1.5 million and provided us with \$3,825,000 in new money for capital projects.
2. The Committee reviewed the refinance of the Rec Bond which saved \$116k and kept the term the same.
3. The Committee discussed the state regulation which requires an audit of the Borough books after Gail's retirement. Gail's last day of employment with the Borough was 6/16/16. We will request a quote from MaherDuessel for the audit and ask them to assign a different manager than previously used to avoid any conflict of interest.
4. The Committee reviewed old business of the Free Electric Report from 2015. A request was made for 5 years of history of free electric for further discussion at the next committee meeting.

DEVELOPMENT ACTIVITIES COMMITTEE REPORT– 7/11/2016

The Development Activities Committee met on June 27, 2016 and discussed the following:

1. The Committee reviewed a proposed land development plan for 40 and 44 Bethany Road. The plan is proposing to construct one 10-unit multi-family building on each of the two building lots. There will be a shared driveway to serve each parking lot. The Committee will recommend that Borough Council approve five waivers/modifications, one deferral and approve the plan as a final land development plan subject to inclusion of staff comments dated June 13, 2016, HRG comments dated June 10, 2016 and 2 Planning Commission Conditions. This item will appear on the July Consent Agenda.
2. The request for 220 Duke Street was withdrawn.
3. The Committee reviewed Bid #16-7, Exterior Building Caulking & Waterproofing. The bid was for work to the library and Borough Hall. The bid for both buildings was higher than the budgeted amount. The staff is recommending awarding the bid to Hudak Waterproofing Company for improvements to the library only. Work for Borough Hall will be budgeted in 2017. The Committee will recommend that Borough Council award Bid #16-7 to Hudak Waterproofing Company, Taylor PA for a total of \$35,100.00 at their July meeting.
4. The Committee reviewed a proposed lease for Ephrata Area Repeaters Society. A member of the Repeaters was present and brought up two issues; the 180' tower is not structurally sound and has for-profit antennas on it. The staff will review the lease regarding tower maintenance responsibilities and contact one of the Repeater officers to see if they have any evaluations of the tower and if they will attend next month's meeting to address the issues that were raised. The Committee will table this until the July Committee meeting.
5. The Committee reviewed a request from Josh and Laura Haupt, 1256 Marilyn Avenue to place a fence within an electric easement. There is a 5 foot wide easement at the rear of the property that they would like to encroach into. The fence would be on the property line. The Electric Department reviewed the request and didn't see any issues with it. The Committee will recommend that Borough Council grant the request at the July meeting subject to executing a hold harmless agreement in a form acceptable to the solicitor.

6. The Committee reviewed a request from the Ephrata Performing Arts Center (EPAC) to serve alcohol at the premiere of the show *American Idiot* on July 20, 2016. EPAC has provided a copy of a Special Occasion Permit License issued by the Pennsylvania Liquor Control Board for the event. The Committee will recommend that Borough Council grant the request to serve alcohol at the July 20th event at the July Council meeting.
7. The Committee reviewed a request from 1111 State Street, LP to release the financial security for the land development improvements that were recently completed at 1111 South State Street. The Committee will recommend that Borough Council release \$58,757.00 at their July meeting.
8. The staff reported that they have reached out to a representative of landlord group to discuss the proposed ordinances. They are in the process of scheduling a meeting to review the trilogy of ordinances.
9. The Committee reviewed a request from DEI regarding banners for the holiday season and they would be paid for by sponsoring families, individuals or businesses. Currently there are three sets of banners with four rotations by Borough staff. This would add a fifth rotation. Concern was raised regarding separation of church and state. No further action will be taken at this time.
10. The Committee discussed the downtown holiday wreaths. They were purchased by the former Merchants Association and are now being stored in a DEI space. DEI would like to purchase 100 more, but they would like the Borough to take over the maintenance and installation of the wreaths. The Committee would like more information and will revisit this in the future when someone from DEI can be present to answer questions.
11. The staff reviewed the updated fee in lieu of requirements contained within the PA MPC. The fee-in-lieu of requirements in the subdivision and land development ordinance have not been updated. The staff will begin to look into updating the requirements as set forth in the MPC. One of the requirements is to have a formally adopted Recreation Plan. The staff will find a sample plan for review by the Committee and look into possible funding opportunities through the state and bring this back to a future Committee meeting
12. Building murals was tabled until next month.
13. Ebenezer's Grocery was granted a variance to add additional square footage of retail within the existing industrial building at the June Zoning Hearing Board meeting.
14. There were no new applications for the July Zoning Hearing Board meeting.

PUBLIC SAFETY COMMITTEE SPECIAL MEETING REPORT – 6/13/2016

The Public Safety Committee met on June 13, 2016 at 6:00 PM and discussed the following:

Public Comments: None

At 6:02 PM, a motion was made and approved to enter into executive session to discuss the appointment of a police officer.

Executive Session: Police Personnel Issue

At 6:18 PM, motion was made and approved to return to the regular Public Safety Committee meeting.

ACTION ITEM:

1. That Borough Council approves the hiring of Bryce C. Davis for the position of Police Officer effective July 6, 2016. This will be a conditional offer of employment pending Mr. Davis's successful passing of a physical and psychological examination and drug screening. Mr. Davis will be subject to a one-year probationary period beginning July 6, 2016 and ending July 6, 2017.

DISCUSSION ITEMS: None

OLD BUSINESS: None

There being no other business set before it, the meeting was adjourned at approximately 6:20 PM.

The next regularly scheduled PSC meeting will be Monday, June 20, 2016 at 6:30PM.

PUBLIC SAFETY COMMITTEE REPORT – 7/11/2016

The Public Safety Committee met on June 20, 2016 at 6:30 PM and discussed the following:

1. Disposition of Assets (Fleet) – Lt. Shumaker presented the disposition of the older police fleet. Eight (8) Dodge Charges, (2) Ford SUVs, and one (1) Chevrolet impala.
 - 2005 Chevrolet Impala, 4 door sedan, VIN#2G1WF55K059254457, approx. 105,000 miles.
 - 2010 Ford Expedition, 4x4 SUV, VIN#1FMJU1G55AEB56888, approx. 70,000 miles.
 - 2010 Ford Expedition, 4x4 SUV, VIN#1FMJU1G53AEB56887, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT1CH260852, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXATXCH260851, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXATXCH260848, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT8CH260847, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT8CH260850, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT6CH260846, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT4CH260845, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT1CH260849, approx. 70,000 miles.

It is recommended that the Chevrolet Impala go to Garden Spot Auction for sale and the remaining fleet will be sold to other police agencies as per Pennsylvania Borough Code. The NADA values used do not reflect police equipment; all will be included except for weapons and radios. Total goal is a minimum of \$91,450.00 for total fleet sales. There was a motion made to authorize the disposition of the fleet Eight (8) Dodge Charges, 2 Ford SUVs and one (1) Chevrolet impala. The Impala will go to Garden Spot Auction, and the remaining fleet will be sold to other police agencies per the Pennsylvania Borough Code. Minimum of \$91,450.00 for total fleet sale. – Unanimously approved by Committee- *Action by Borough Council*

2. Civil Service Notification – Lt. Shumaker briefed on the current staffing situation and has one vacancy remaining. Requested that Borough Council notify the Ephrata Borough Police Civil Service Commission to produce a list of three candidates who are PA Act 120 certified.

The new list will come forth in late September from upcoming Lancaster Chiefs of Police Association Police Hiring Consortium. Unanimously approved by Committee- *Action by Borough Council*

3. Lincoln Fire Co Strategic Plan- Chief Rich Gehman presented Lincoln Fire Company's strategic plan. Copy will be added to Council reports. – *Received For Informational Purposes Only*
4. Proposed ordinance gas grills – Mr. Carlos Martin of 333 Lincoln Ave. requested the consideration of creating a new ordinance addressing gas grills (“open flame cooking devices”). Lincoln Fire Chief had no records of any fires related to grills. Pioneer Fire Chief had three references since 1995. Staff was directed to research for similar codes for presentation later. - *No Action at this time*
5. DCED Letter- Chief Harvey presented the PA Department of Community and Economic Development's denial of the recent Municipal Assistance Program (MAP) grant application. All partners have been notified – *Received For Informational Purposes Only*
6. Comp-stat (May 2016) – Chief Harvey presented the May crime reports. – *Received For Informational Purposes Only*
7. EMC Report (May 2016) – Chief Harvey presented May's emergency management report – *Received For Informational Purposes Only*

NEW BUSINESS: None

OLD BUSINESS: None

OTHER BUSINESS: None

There being no other business set before it, the meeting was adjourned at approximately 7:29 PM.

The next regularly scheduled PSC meeting will be Monday, July 18, 2016 at 6:30PM.

HIGHWAY COMMITTEE REPORT – 7/11/2016

The Highway Committee met on Monday, June 27, 2016 and discussed the following:

1. The Committee reviewed a request from staff to add Plum Alley, between Rose Alley and East Main Street, to the 2016 Street and Alley Improvements program. The alley surface has rapidly deteriorated over the past year. Due to its close proximity to Rose Alley which is already in the improvements program there is no better time than now to improve this alley. The estimated cost of \$10,805 based on established contract unit prices is well within the budgeted amount considering that the low bid was approximately \$220,000 under budget estimate. The Committee will recommend that Borough Council approve this request at their July 11, 2016 meeting.
2. The Committee reviewed the results of Bid #16-8 for the South Oak Street Bridge Barrier Replacement. There was one (1) bidder. The only bid submitted by Mar-Allen Concrete Products, Inc. of Ephrata, PA totaling \$331,693 significantly exceeds the budget estimate of \$165,000 for the project. Nineteen (19) prospective bidders downloaded bid packages from PennBid for this project. It is Staff's recommendation that this bid be rejected. Staff and the Bridge Engineer will explore ways to reduce costs and will likely budget for this project in

2017. PennDOT and their bridge inspection consultant will be made aware of the bid results and will be asked to share their thoughts in moving this project forward. The Committee will recommend that Borough Council reject this bid at their July 11, 2016 meeting.

3. The Committee reviewed PennDOT's Green Light-Go Program Grant Agreement #2015GLG112 which awards the Borough \$33,366.24 for completion of certain traffic signal improvements within the Borough. This amount is a 50% match and it is to be understood that any costs associated with the signal improvements over that matching grant amount must be approved and paid for by the Borough. The Committee was advised by staff that since the planned signal improvements are within critical corridors (SR 0322 and SR 0272) PennDOT will be responsible for preparing final design plans, specifications and estimates, bidding, construction and construction inspection. The Committee will recommend that Council conditionally accept the grant and authorize the Borough Council President and Secretary to execute the Agreement by adopting Resolution #2016-16 subject to a form acceptable to the Borough Solicitor at their July 11, 2016 meeting.
4. The Committee reviewed a 5-year Municipal Winter Traffic Services Agreement by and between the Pennsylvania Department of Transportation (PennDOT) and the Borough. This Agreement is for winter seasons 2016-17; 2017-18; 2018-19; 2019-20; and 2020-21. The Agreement area consists of 2.97 linear miles along East and West Main Streets (SR 0322) from Bethany Road to Market Street and compensates the Borough at a rate of \$882.98 per travel lane mile for snow and ice removal during the 2016-17 winter season, a 1% increase over the 2015-16 winter season. The annual rate change is based on the Municipal Cost Index (MCI) which tracks changes in costs of materials, labor and services for municipalities and also factors in the Consumer Price Index (CPI) and Producer Price Index (PPI) from February to February (traditionally the busiest winter month). The total anticipated reimbursement to the Borough for winter season 2016-17 is \$5,244.90 plus any applicable adjustment to offset severe winter conditions. The Committee will recommend that Council conditionally enter into the Agreement with PennDOT and authorize the Borough Council President and Secretary to execute the Agreement by adopting Resolution #2016-17 subject to a form acceptable to the Borough Solicitor at their July 11, 2016 meeting.
5. The Committee reviewed a resolution to adopt experimental traffic and parking regulations under Section 305-5 of the Code of the Borough of Ephrata to allow the removal of special purpose parking (loading and unloading) along the east side of Cloister Avenue between alleys. The Committee will recommend that Borough Council adopt Resolution #2016-18 at their July 11, 2016 meeting.
6. The Committee reviewed a resolution to adopt experimental traffic and parking regulations under Section 305-5 of the Code of the Borough of Ephrata to establish 2-hour time limited parking along the east side of Cloister Avenue between alleys. The Committee will recommend that Borough Council adopt Resolution #2016-19 at their July 11, 2016 meeting.
7. The Committee discussed multiway stop sign installation warrants with respect to recent citizen concern related to clear sight obstruction at the intersection of Park Avenue and West Locust Street. It is obvious that this intersection does not meet criteria necessary to establish a 4-way stop at this location so the Committee has asked staff to contact the two citizens who attended the May 2016 Highway Committee meeting to update them on the Borough's plans for this intersection and continue to monitor the situation at this intersection and gather citizen and crossing guard input when the new school year begins later this year.

8. The Committee reviewed the most recent Borough vehicle identification proposal and approves of the design and has asked staff to move forward with identifying all applicable Borough vehicles in this way by the end of 2016. Material and labor costs to outfit Borough vehicles with the new identification are estimated at \$1,000. This issue is resolved and no further action required at this time.
9. The Committee was updated on the clear sight distance concerns at the Apple Street and Robert Road intersection during auction activities each Tuesday and asked staff to report any progress regarding communications between the Borough, Ephrata Police Department and Garden Spot Auction representatives at the July 25, 2016 Committee meeting.
10. The Committee discussed future sidewalk installation along Meadow Valley Road between SR 0272 and Old Mill Road and was informed that PennDOT's contractor recently installed ADA ramps at the SR 0272 and Meadow Valley Road intersection. Committee directed staff to determine how many school students walk on Meadow Valley Road between Old Mill Road and the Borough line just west of SR 0272 and report back to them. This count will wait until the new school year begins with a report back to Committee at their September 2016 meeting.

MUNICIPAL ENTERPRISES COMMITTEE REPORT – 7/11/2016

The Municipal Enterprises Committee met on July 5, 2016 and discussed the following:

1. Director of Operations, Thomas Natarian reviewed a recommendation from American Municipal Power, Inc. (AMP) regarding Financial Transmission Rights (FTRs). The AMP recommendation is to participate in the long term auctions for FTRs along the AEP-Dayton to Ephrata path for 2019/2020 and the PJM West to Ephrata path for 2018/2019 and 2019/2020. Staff has reviewed the AMP FTR proposal and agrees with their recommendation. Accordingly, it is Staff's recommendation to stabilize congestion costs by participating in the long term FTR auction as outlined in Resolution 2016-20. The Committee will recommend that Council adopt Resolution 2016-20 when they meet on July 11, 2016.
2. Mr. Natarian reviewed a new program being offered by AMP in conjunction with IGS Energy Home Services. The new program is private utility insurance between homeowners and IGS that would be co-branded with Ephrata Borough. The program has a five year initial term that renews annually unless the Borough opts out of the program. During the term of the program the Borough would agree to exclusively offer the IGS Utility Shield program. The program is purely optional, and there is no obligation on the part of Customers of the Borough to participate in the program nor any restriction that would prohibit Customers from choosing a different insurance provider. Staff has reviewed the AMP IGS program and recommend that Resolution 2016-21 to authorize participation in the Utility Shield program. The Committee will recommend that Council adopt Resolution 2016-21 in a format acceptable to the Solicitor when they meet on July 11, 2016.
3. The Committee reviewed a request to reduce financial security for the Willis R. Lefever & Joanne L. Lefever Subdivision/Land Development in Clay. The request is to reduce all remaining escrow currently held by the Borough upon completion of sanitary sewer facilities improvements. Upon review of work successfully completed, Staff is recommending that \$3,349.50 currently being held as financial security be reduced to zero. The Committee will recommend that Council approve the request to reduce financial security for the Willis R. Lefever & Joanne L. Lefever Subdivision/Land Development when they meet on July 11, 2016.

4. The Committee reviewed a request for sanitary sewer capacity from the proposed Hocking Apartments on Tom Avenue. The request is for an additional 12 HVUs or 2,851.2 gallons per day. Staff has reviewed the request and recommends approval. The Committee will recommend that Council approve the request from Hocking Apartments for an additional 12 HVUs of sanitary sewer capacity when they meet on July 11, 2016.
5. The Committee reviewed the signed Power Supply / Market Service Proposal between GDS and the Borough. The execution of the agreement with GDS was authorized by Council on April 11, 2016. No further action is required.
6. Mr. Natarian provided an update on the live power purchasing that was authorized by Resolution 2016-14. Three of the four authorized blocks of power were purchased at prices below the authorization limit. Bids for the 2018 to 2020 monthly blocks came in higher than the authorized limit and were not purchased. Staff will continue to monitor the markets. If pricing becomes favorable, we will go live and seek proposals to fill the block within the authorized price limits. If pricing takes a permanent turn away from the authorized limit then Staff will prepare a recommendation to modify the authorization limit. No action is required from the Committee at this time.
7. Mr. Natarian and Borough Manager, D. Robert Thompson provided the Committee an update on the status of the AMP Advance Meter Project. AMP staff will be visiting the Borough on July 13, 2016 for a project requirements workshop. That workshop will finalize the design and cost of the project. Staff will review the results of the workshop at the next Committee meeting. Once final pricing is determined Staff will prepare a recommendation for the Committee to consider. No action is required by the Committee at this time.
8. Mr. Natarian and Mr. Thompson provided an update on the proposed Solar Project. General agreement on a term sheet has been accomplished. Negotiations continue to finalize the Power Purchase Agreement. No action is required by the Committee at this time.

COMMUNITY SERVICES COMMITTEE REPORT – 7/11/2016

The Community Services Committee met on June 27, 2016 and discussed the following:

1. Jim Summers reviewed a request to include beer and wine at its second annual Clare Point Derby fundraising event to be held on Saturday, October 22, 2016 in the Rec assembly room. The Committee will recommend that Borough Council approve the request at their July meeting subject to the Rec obtaining a special occasion permit (SOP) from the LCB.
2. Jim Summers reviewed a request to use the Ephrata Community Pool for the fourth annual Dog Days of Summer dog swim to be held on Saturday, September 10, 2016. The Committee will recommend that Borough Council approve the request at their July meeting.
3. Member Reinhold discussed patron safety concerns at the Ephrata Community Pool. There were issues that occurred Memorial Day weekend. Police presence at the pool on weekends has helped. Pool staff is participating in training provided by our police department. Jim Summers will update on the training at the next Committee meeting. There was discussion about the general admission rate. The Committee agreed to re-visit safety concerns and rates at the end of the pool season.
4. The Committee discussed a Cultural Art Grant concern submitted to staff by Laurel Dance Company. Based on the current guidelines, Laurel Dance Company was not awarded grant

funds in 2015 or 2016. The Committee agreed to review the current guidelines to see if any changes need to be made.

5. The Committee acknowledged thank you letters submitted by the Ephrata Public Library and The Historical Society of the Cocalico Valley for the Borough's recent contribution from the Art Grants Program.
6. Solicitor McManus reviewed the proposed new lease for the Ephrata Recreation Center. The original lease is from 1976 and should have been terminated when the Borough deeded the land to the Ephrata Borough Authority. There was never a lease agreement prepared between the Ephrata Recreation Center and the Ephrata Borough Authority. This issue was identified as part of the refinancing of the Rec debt. The Committee determined that the Ephrata Borough Authority needs to approve the proposed new lease agreement. Once a new lease agreement is in place, the Committee will need to take action to terminate the existing lease from 1976.
7. The Committee reviewed a request made by Mr. Ricky Moyer, President of the Ephrata Bowmen, to add a new range at the Archery building on N. Maple Street. Ephrata Borough owns the building and land, the Ephrata Bowmen occupy the building, and the Ephrata Rec Center maintains it (shoveling, mowing, etc.). There is currently no lease on file between the Ephrata Bowmen and the Ephrata Borough. Although there are no objections to the request, the Committee will not take action until there is a lease agreement in place and the Ephrata Bowmen name the Ephrata Borough as an additional insured to their existing policy. Borough staff is authorized to take the necessary action to get a lease agreement between the Ephrata Bowmen and the Ephrata Borough in a form acceptable to the Borough Solicitor.

SPECIAL PROJECTS COMMITTEE REPORT – 7/11/2016

The Special Projects Committee met on June 20, 2016 and discussed the following:

1. The Solicitor reviewed with the Committee revisions made to the proposed ordinance to revise the requirements for not-for-sale alcohol use on Borough owned properties. The Committee directed the staff to circulate the proposed ordinance to the rest of Borough Council and the Mayor for comments to be received and reviewed by the Committee at their July 18, 2016 committee meeting.
2. The Solicitor discussed the contents of the proposed draft ordinance regulating mobile food vending with the Committee members. The Committee is concerned that if the requirements are too onerous it will dissuade food vendors from considering Ephrata as a place to operate their businesses. The staff will review and revise for the purposes of streamlining the proposed ordinance and discuss with the Committee at their July 18 meeting.
3. Resident Ms. Martie Samuel discussed with the Committee her concern for the downtown in light of the announcement that the Main Theater will likely close its doors in the near future due to poor attendance. The Committee discussed their commitment to economic development and that they are looking forward to working with Urban Research Development Corporation. Ms. Samuel stressed the urgency of creating incentives for developers to come to Ephrata. The Committee provided assurances that the Borough is committed to this effort.

DEVELOPMENT ACTIVITIES COMMITTEE RECOMMENDATIONS – 7/11/2016

The Development Activities Committee recommends the following:

1. That Borough Council award Bid #16-7, Exterior Building Caulking & Waterproofing to Hudak Waterproofing Company, Taylor PA for a total of \$35,100.00 for improvements to the library. This includes line item EPL-1, Exterior Recaulking for \$26,100 and line item EPL-2, Exterior Water Repellant Application for \$9,000.
2. That Borough Council grant the request of Josh and Laura Haupt, 1256 Marilyn Avenue to place a fence within an electric easement subject to executing hold harmless agreement in a form acceptable to the solicitor.
3. That Borough Council grant EPAC's request to serve alcohol at the July 20th premiere of the show *American Idiot*.
4. That Borough Council release financial security in the amount of \$58,757.00 for the land development improvements at 1111 South State Street.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS – 7/11/2016

The Public Safety Committee recommends the following:

1. That Borough Council approves the disposition of assets requests regarding vehicle disposal. The vehicles are:
 - 2005 Chevrolet Impala, 4 door sedan, VIN#2G1WF55K059254457, approx., 105,000 miles.
 - 2010 Ford Expedition, 4x4 SUV, VIN#1FMJU1G55AEB56888, approx. 70,000 miles.
 - 2010 Ford Expedition, 4x4 SUV, VIN#1FMJU1G53AEB56887, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT1CH260852, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXATXCH260851, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXATXCH260848, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT8CH260847, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT8CH260850, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT6CH260846, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT4CH260845, approx. 70,000 miles.
 - 2012 Dodge Charger, 4 door sedan, VIN#2C3CDXAT1CH260849, approx. 70,000 miles.
1. That Borough Council, per Section 5.2 of the Civil Service Rules, notify the Civil Service Commission of a vacancy in the police department and request a certified list of (3) names from the list of eligible applicants for the purpose of filling said vacancy.

HIGHWAY COMMITTEE RECOMMENDATIONS – 7/11/2016

The Highway Committee recommends the following:

1. That Borough Council approve adding Plum Alley, between Rose Alley and East Main Street, to the 2016 Street and Alley Improvements Program at an estimated cost of \$10,805

based on established contract unit prices. Plum Alley would be reconstructed, and the additional expenditure is within the program budget.

2. That Borough Council reject the only bid received for Bid #16-8 for the South Oak Street Bridge barrier replacement.
3. That Borough Council conditionally accept PennDOT's Green Light-Go grant award and adopt Resolution No. 2016-16 authorizing the Borough Council President and Secretary to execute the Agreement subject to a form acceptable to the Borough Solicitor.
4. That Borough Council conditionally approve entering into a 5-year Municipal Winter Traffic Services Agreement with PennDOT and adopt Resolution No. 2016-17 authorizing the Borough Council President and Secretary to execute the Agreement subject to a form acceptable to the Borough Solicitor.
5. That Borough Council adopt Resolution No. 2016-18 authorizing 90-day experimental removal of special purpose parking along the east side of Cloister Avenue between alleys.
6. That Borough Council adopt Resolution No. 2016-19 authorizing 90-day experimental 2-hour time limited parking along the east side of Cloister Avenue between alleys.

MUNICIPAL ENTERPRISES COMMITTEE RECOMMENDATIONS – 7/11/2016

The Municipal Enterprises Committee recommends the following:

1. That Borough Council adopt Resolution 2016-20 to authorize participation in the Long Term Financial Transmission Rights auction for 2017 to 2020.
2. That Borough Council adopt Resolution 2016-21 to authorize participation in the AMP IGS Home Services Program.
3. That Borough Council approve the request from the Willis R. and Joanne L. Lefever Subdivision/Land Development to reduce all remaining escrow (\$3,349.50) currently held by the Borough upon completion of sanitary sewer facilities improvements.
4. That Borough Council approve a sanitary sewer capacity request from Hocking Apartments – Tom Avenue for 12 additional HVUs or 2,851.2 gallons per day.

COMMUNITY SERVICES COMMITTEE RECOMMENDATIONS – 7/11/2016

The Community Services Committee recommends the following:

1. That Borough Council approve the request from the Ephrata Rec Center to include beer and wine at its Clare Point Derby fundraising event on October 22nd subject to the Rec obtaining a special occasion permit (SOP) from the LCB.
2. That Borough Council approve the request from the Ephrata Rec Center to use the Ephrata Community Pool for its Dog Days of Summer event on September 10th.