

PERSONNEL COMMITTEE

Agenda for January 12, 2021 Meeting

Action Items:

1. None

Discussion Items:

1. Overview/Description of Duties of The Personnel Committee (Priority Discussion)
2. Personnel Committee Members Ideas for Priorities (held from August)
3. Revision of Evaluation Documents
4. Discussion of Job Descriptions (held from 2019)
 - a. Director of Finance & Administration/Finance Manager/Accountant
 - b. Borough Manager
 - c. Prioritize Other Job Descriptions to Review
5. Future and Priority of Workshops (held from August)
6. Future and Priority of Policies/Guidelines (held from August)
7. Retreats for 2021 – Dates and Topics (held from August)
8. Review of ratified documents (as time permits)

Old Business Items:

1. None

Miscellaneous Items:

- 1.
- 2.

Next Meeting Date: February 9, 2021 (6:30 PM)

**THIS IS THE PRELIMINARY AGENDA FOR THE MEETING NOTED ABOVE.
THIS AGENDA MAY BE REVISED AT ANY TIME.
(Last Revised: January 7, 2021)**