

**BOROUGH OF EPHRATA
COUNCIL MEETING AGENDA
FEBRUARY 13, 2017**

INVOCATION Reverend Walter Carter, Ephrata First United Methodist Church

PLEDGE OF ALLEGIANCE

ATTENDANCE/ROLL CALL

APPROVAL OF MINUTES

Borough Council Work Session Minutes – January 3, 2017
Borough Council Regular Meeting Minutes – January 9, 2017

MUNICIPAL MOMENT

Ms. Chandra Mast, Chairman – Shade Tree Commission

OPPORTUNITY FOR CITIZENS TO BE HEARD

ACCEPTANCE OF REPORTS

Budget and Finance Committee
Development Activities Committee
Highway Committee
Municipal Enterprises Committee
Community Services Committee
Special Projects Committee

January General Ledger Report
Lincoln Fire Company January 2017 Report
Pioneer Fire Company January 2017 Report
Ephrata Community Ambulance Association January 2017
Ephrata Emergency Management January 2017 Report
Ephrata Emergency Management 2016 Annual Report
Ephrata Police Department 2016 Annual Report
January Shade Tree Commission Report

4th Quarter Financial, Police, Electric Department, Inspection/Codes, Wastewater Treatment Division, Public Works Division, Water Division, Sanitation, Ephrata Public Library, Ephrata Recreation Center

DEI
EEDC Quarterly Report
Historical Society of the Cocalico Valley
Mayor's Revenue Report

The following reports were not received – EPAC

NEW BUSINESS ITEMS

Consent Agenda (includes the following approvals)

1. That Borough Council adopt Resolution 2017-1 exonerating the Borough from paying real estate taxes on various Borough properties. (Budget and Finance Committee)
2. That Borough Council adopt Resolution 2017-2 updating the BB&T bank account signers. (Budget and Finance Committee)
3. That Borough Council approve the stormwater management plan for 52 E. Fulton Street, plans dated December 23, 2016, containing 6 sheets prepared by Harbor Engineering, Inc., Manheim, PA, subject to the following:
 - A. The applicant must address the comments contained in the HRG letter dated January 10, 2017. (Development Activities Committee)
4. That Borough Council conditionally approve the January 13, 2017 e-mail request from Kim Malmer to conduct a 5K race and fun run of one mile or less on Saturday, March 25, 2017 in the Lincoln Heights section of the Borough subject to Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured. (Highway Committee)
5. That Borough Council approve the request from the Ephrata Community Health Foundation to use Grater Memorial Park on Friday, June 2, 2017 and Saturday, June 3, 2017 for the 64th Annual Day in the Park, per their letter dated January 4, 2017. Approval is subject to the receipt of a certificate of insurance naming the Borough as additional insured. (Community Services Committee)

Standing Committee Recommendations

Development Activities Committee
Highway Committee
Municipal Enterprises Committee
Community Services Committee

Approval of Checks 28985 through 29331 and the ACH Register dated February 2, and 8, 2017

OPPORTUNITY FOR CITIZENS TO BE HEARD

DISCUSSION/ANNOUNCEMENTS

ADJOURNMENT

BUDGET AND FINANCE COMMITTEE REPORT – 2/13/2017

The Budget & Finance Committee met on January 23, 2017 and discussed the following:

1. The Committee discussed proposed Resolution 2017-1 exonerating the Borough from paying real estate taxes on various Borough properties. The Committee will recommend adoption of this resolution as part of the consent agenda at the February Council meeting.
2. The Committee discussed proposed Resolution 2017-2 updating the BB&T bank account signers. The Committee will recommend adoption of this resolution as part of the consent agenda at the February Council meeting.
3. The Committee reviewed the 2016 year end Budget and Program of Services summary of revenue and expenditures. In the Capital Reserve Fund, Mobile Equipment Fund, and

Economic Development Fund, we carried over a total of \$338,000 from 2016 to 2017. No action is required.

4. Staff will develop a procedure for maintaining catastrophic fund which will be housed in the Self-Insurance account. Since we cannot obtain insurance coverage for such events, this is the best method to ensure we have sufficient funds to cover catastrophic events such as the Pine and Park Street Collapse that occurred in November of 2016.
5. The Committee discussed a letter that was received by the Library requesting their contribution be sent in 2 payments. The first payment to be received by January 31 and the second payment to be received by July 1. This was signed by the Executive Director and President of the Board of Directors. Staff has scheduled the payments as requested.

DEVELOPMENT ACTIVITIES COMMITTEE REPORT– 2/13/2017

The Development Activities Committee met on January 23, 2017 and discussed the following:

1. The Committee discussed the request from the Good Samaritan Shelter to waive the 2017 rental permit fees of \$500. The staff reviewed Phoenixville's ordinances and found no exceptions for shelters. Phoenixville was contacted, and they said Good Samaritan does pay rental permit fees. Mr. Thompson reminded the Committee that Good Samaritan is a non-profit organization and does not pay taxes. In the near future, the Committee will be provided with the final draft of the rental ordinance. The Committee can review the ordinance and see if they would like to add any language that would exempt housing shelters. The Committee will recommend that Borough Council deny the waiver request from the Good Samaritan Shelter for the 2017 rental permit fees at their February meeting.
2. The Committee reviewed a request from Astro Machine Works, Inc. to waive the formal planning process for a proposed building addition to their existing building located at the 466 Wenger Drive. In 1996, Astro Machine received subdivision and land development approval for a new building that was going to be constructed in two phases. The recorded plan only showed Phase I, however accompanying sheets showed the future Phase II. During the approval process a stormwater plan was submitted and approved. The stormwater improvements were designed for the ultimate build-out and were installed in 1997 along with all the other site improvements. The building was the only part of the plan not constructed. In 2009, Phase I of the building was constructed. Astro Machine Works would like to construct the Phase II building addition. While Phase II was not shown on the recorded plan, all the site improvements took the second phase into account. Other than zoning related items such as setbacks, no additional planning review is required since all the site improvements are designed and installed to include the second phase. The Committee will recommend that Borough Council approve the request for waiver of planning at their February meeting.
3. The Committee reviewed a stormwater management plan for 52 East Fulton Street. The applicant is proposing stormwater improvements for the construction of a two-family dwelling and parking lot located at the rear of the lot that borders Gross Street. There is an existing dwelling along East Fulton Street. This lot is in the Central Business District and it permits multiple buildings on the lot. The Committee will recommend that Borough Council approve the stormwater management plan at their February meeting subject to the inclusion of HRG's comments dated January 10, 2017. This will appear on the consent agenda.
4. The Committee discussed adding an agenda item to approve an Operation and Maintenance Agreement for 52 East Fulton Street. At the applicant's request this item will be tabled until the February Committee meeting.
5. The Committee reviewed a request from the developer of Autumn Hills to have the Borough quit claim a small portion of the railroad right-of-way the Borough owns in Ephrata Township and

within the Autumn Hills development. In 2013, the Borough quit claimed the original railroad right-of-way (ROW) to GRH Development, Inc., the developer, of Autumn Hills. In exchange the Borough received \$100,000 and the developer provided an alternate route along the creek for a future trail to be developed by Ephrata Township. Recently the developer realized a small portion of the ROW wasn't included with the 2013 quit claim and is now asking the Borough to quit claim a portion to the developer and a portion to a neighboring property owner, Harlan and Esther Martin. The Martin's will be doing a lot add-on and relinquishing land to Autumn Hills and a portion of the quit claim is part of the lot add-on. The Committee will recommend that Borough Council authorize the President of Borough Council and the Borough Secretary to execute the quit claim documents for the remaining portion of the right-of-way subject to the condition that the developer will be responsible for all costs to prepare and record the documents and any legal fees the Borough may incur.

6. The Committee reviewed the annual professional services agreement with HRG. HRG provides review services for Subdivision and Land Development and Stormwater Management. The Committee will recommend that Borough Council execute the annual agreement with HRG for 2017 at the February Council meeting and authorizes the President of Borough Council and the Borough Secretary to execute the agreement subject to it being in a form acceptable to the Borough Solicitor.
7. The Committee reviewed a request from McDonalds Corporation to release their financial security for the land development improvements that were recently completed at 140 North Reading Road. The Committee will recommend that Borough Council release the full amount of \$93,338.83 at their February meeting.
8. The Committee reviewed a request from Horst Partnership to release their financial security for the stormwater improvements that were recently completed at 833 Academy Heights Avenue for a two-family dwelling. The Committee will recommend that Borough Council release the full amount of \$10,755.25 at their February meeting.
9. Building murals were discussed. While not an immediate problem the Committee is looking to do something before a problem arises. We want murals that are tasteful and of high quality. The Committee sees the need, but is concerned about the protracted path it could take. For now, the Committee will leave it as an old business item. The staff will review a recent Supreme Court decision regarding signage content to see how it could affect murals.
10. The Committee discussed the Council approval process for Subdivision and Land Development sketch plans. Even though formal approval is not required, Council does take action by authorizing the release of comments. The Committee agreed to add release of sketch plan comments to the monthly consent agenda since they meet the criteria for consent agenda items.
11. Chairperson Martin provided an update on economic development. The Committee was provided with a copy of the Introduction and Executive Summary and a sample Resolution provided by Urban Research and Development Corporation. The Introduction and Executive Summary provides an overview of what the economic development group has agreed upon to date. The sample Resolution will be provided to the various economic development groups to take to their respective board of directors. The resolution would provide the initial level of commitment by the groups recognizing this is the beginning of the process and factors still need to be worked out. The Committee will review the documents and discuss this further at the March Committee meeting. By then the groups will have had a chance to take the documents to their leadership.
12. There wasn't a January Zoning Hearing Board meeting.
13. There were no applications for the February Zoning Hearing Board meeting.

The Highway Committee met on Monday, January 23, 2017 and discussed the following:

1. The Committee reviewed a request from Kim Malmer received January 13, 2017 via e-mail to use various streets in the Lincoln Heights section of the Borough to conduct a 5K race event and fun run of a mile or less on Saturday, March 25, 2017 with proceeds benefitting a scholarship program in memory of Kim's son who died of colon cancer in 2013. Start time for the 5K race is 9:00 AM and should be finished by 10:00 AM. Start time for the fun run is approximately 9:30 AM and should be finished by 10:30 AM. The entire event should be completed by 11:00 AM. Race participants will begin to arrive at approximately 7:00 AM and will be directed to park in the Ephrata Church of the Brethren parking lot. Permission to use the church's parking lot for participant parking and establishment of the race course start/finish line was previously granted to event organizers by the Ephrata Church of the Brethren. The race route is comparable to the route used in 2016. There will be signs and volunteers at each intersection to direct runners and help with traffic control. Police Chief Harvey has previously discussed this event with race organizers and has no issues moving forward with this event at this time. The Committee will recommend that Borough Council conditionally approve the request subject to Borough receipt of a satisfactory certificate of insurance naming Ephrata Borough as additional insured at their February 13, 2017 meeting.
2. The Committee reviewed a revised curb and sidewalk evaluation listing for Spring Garden Street which includes an additional property at 349-351 Spring Garden Street. This additional property was purposely left off the original listing while staff researched if any waivers or deferrals of curb and sidewalk construction existed for this property which is located in Ephrata Township and Ephrata Borough. The Committee will recommend that Borough Council approve the listing revised January 18, 2017 and authorize staff to notify the additional property owner of their improvement requirements at their February 13, 2017 meeting.
3. The Committee reviewed the results of Bid #17-3 Traffic Signal Systems Maintenance. This is a multi-year contract for semi-annual preventive traffic signal maintenance in accordance with current PennDOT requirements. The apparent low bidder is Telco, Inc. of Reading, PA.; their total bid amount is \$4,760.00 for each calendar year of a three (3) year contract beginning February 19, 2017 and terminates December 31, 2019. The second year (calendar year 2018) and third year (calendar year 2019) are at the Borough's option subject to review of contractor performance. The Committee will recommend that Borough Council award the bid for semi-annual preventive traffic signal maintenance to Telco, Inc. of Reading, PA for \$4,760 for each year of a 3-year contract at their February 13, 2017 meeting.
4. The Committee reviewed a proposed 2017 vehicle purchase. The vehicle is a new 2017 Ford F-150 Regular Cab XL 4X4 and will be purchased through the Pennsylvania Department of General Services COSTARS cooperative purchasing program from Whitmoyer Ford, Inc. of Mount Joy, PA in the total amount of \$29,401.00 which includes up fitting with an emergency radio, visibility and safety equipment. The budgeted amount for this purchase is \$32,000. This vehicle will replace Truck #11 (PA 1 Call Truck) which will be rotated in the fleet to WWTP #1 to replace the 2009 Ford Escape Hybrid which will be sold at auction per prior Council approval in 2016. The 2009 Ford Escape Hybrid's battery will soon need replaced at an approximate cost of \$10,000 motivating its removal from the fleet. The Committee will recommend that Borough Council approve the purchase of the 2017 Ford F-150 Regular Cab XL 4X4 at their February 13, 2017 meeting.
5. The Committee reviewed Ordinance No. 1528 to amend the Code of the Borough of Ephrata, Lancaster County, Pennsylvania, Chapter 305, Vehicles and Traffic, Section 305-107, Schedule XXIV: Unmetered Parking Lots, by adding certain unmetered parking lots and Section 305-108, Schedule XXV: Tow-Away Zones, by adding certain parking lots.

Enactment of this Ordinance will allow Ephrata Police to make the necessary arrangements to tow vehicles after 24 hours from certain parking lots listed within the Ordinance. The Committee will recommend that Borough Council adopt this Ordinance amending the Code of the Borough of Ephrata, Section 305 - Vehicles and Traffic at their February 13, 2017 meeting.

6. The Committee discussed a Wellspan Ephrata Community Hospital request received via e-mail on December 15, 2016 to continue to use the Third Street stub access due to unexpected traffic volume, parking and safety concerns. The Committee discussed details of the Hospital's request with Mr. David Weaver, Project Manager for Wellspan Health Design & Construction Services and heard from Mr. Dale Hertzog, Ephrata Avenue resident, whose comments are attached to this report as Appendix "A". The Committee was advised by Ephrata Borough Project Manager David Burkholder that there will be a planned water main replacement construction project occurring in the near future adjacent to Hospital property at Third Street and Ephrata Avenue which will require driveway closures at the Hospital so leaving open the Third Street access during that construction will ease traffic flow to and from the Hospital's Health Pavilion. It was also noted that the Hospital's Health Pavilion Addition building construction project is completed but site improvements such as placement of the final wearing course of asphalt in the parking lot and driveway will not be completed until Spring of this year. Due to the several months it will take to complete the construction projects and for the Hospital to complete their master parking plan the Committee decided to defer further discussions and action, as applicable, to their April 24, 2017 meeting.
7. The Committee discussed a request from Mr. Lee H. Lintner of Lee's Camera Center dated January 11, 2017 to establish a no parking zone in front of 508-514 East Main Street between the complex entrances/exits to improve clear sight distance for his customers as they exit his complex. It was noted that parked vehicles have not been observed in this area between the driveways and that several vehicles park on the same side of East Main Street just east of the complex without complaint about clear sight distance in that area. Ephrata Police provided 5-year crash data in this area which was reviewed by the Committee and did not offer any accident incidents involving vehicles entering or exiting Mr. Lintner's complex impacting East Main Street traffic. Committee requested that staff invite Mr. Lintner to an upcoming Committee meeting to further discuss his concerns.
8. Citizen Mr. Dale Hertzog aired several concerns regarding residual materials following public events and a PennDOT construction project and was advised that the responsible organizations will be required to remove said materials following their event or project as part of Borough Council permission to conduct the event or complete a construction project. Mr. Hertzog also voiced concern regarding incomplete sidewalk construction adjacent to the Aqua-Docs property along the south side of East Main Street west of Landis Lane.
9. Committee discussed positive and negative comments received from the public regarding Christmas lights in downtown Ephrata. No further action required at this time.

"APPENDIX A"

3rd Street Comments – Dale Hertzog

Thank you Chairman Ressler for permitting me to make the following comments regarding this issue. I will make copies available for you, your committee, and others. I will also be providing an electronic file to Mr. David Burkholder, borough staff employee, so my thoughts can efficiently and expeditiously be included in the record of this meeting.

During the summer of 2015, borough council voted to allow the hospital to open the terminated

west end of 3rd street. This action was to provide better traffic flow during the construction phase of their project when access off Martin Ave was restricted to 1 lane or was cut off completely. In the agreement there was a provision which stipulated the hospital restore 3rd street to its original condition; a non-thru street. In addition, a final inspection of the construction was completed in November 2016.

Something the committee may not be aware of is the hospital petitioning the ZHB. In the appeal, the hospital (the applicant) sought to vacate 3rd street, demolish 2 properties on the west end of 3rd street they own, and create additional parking in that area. This occurred sometime near the commencement of the construction on the Health Pavilion; exactly when I'm not sure. At the ZHB meeting, virtually all the residents of Ephrata Avenue attended. In my opinion, as a result of citizen involvement, the applicant, through their attorney, indicated a desire to postpone the appeal and subsequently withdrew their request. If you find the minutes of that meeting, I don't think you'll find any comment from the folks who showed up to voice their opinion because no comments were solicited from the guests since the applicant requested an extension. Perhaps you won't even find the names of those in attendance since a ZHB meeting is a quasi-judicial proceeding and not a public meeting like those of council, but I can assure you the residents of Ephrata Ave showed up to provide input.

As I reflect on recent events I find something absolutely fascinating. As I said earlier, final inspection of the new construction at the health pavilion took place in November of 2016. Less than 1 month passed and the hospital appealed the ZHB to convert a property in RLD into a 40 space parking lot. The location of this property is diagonally across from the hospital on Martin Ave. It is my understanding the ZHB granted this request at their December 2016 meeting. This is fascinating to me because at the January 3, 2017, Development Activities meeting, of which Chairman Ressler and Councilman Barr were in attendance as well, the Re-Uzit store showed their sketch plan for S. State St. As part of the plan, included are provisions for 88 parking spaces. You might recall I asked what dictated that number of parking spaces. The representative for Re-Uzit simply said the "ordinance."

Here is what I find incredulous and fascinating; why when the hospital embarked on their project would parking not be assessed and addressed to accommodate their "condominium line" that undoubtedly would increase parking needs because of additional professional offices? (Lancaster Orthopedic Group and others) Why wasn't parking addressed PRIOR to construction and development similar to the way Re-Uzit is complying with the ordinance? Or is there no ordinance that addresses parking requirements at a health care facility? And if there isn't, why not; they have parking needs just like any other business.

Some additional questions to contemplate:

How many additional parking spaces did the hospital gain as a result of their construction at the Health Pavilion?

Did the hospital alter their parking lot(s) and traffic flow in a way that may have added concerns to safety? In other words, have they created their own problem to some degree?

Has the hospital explored alternatives to parking? (ie, parking garage expansion, utilizing parking lots along the 272 corridor, etc)

Why is access to 3rd Street, and subsequently Ephrata Ave, so vital, now that construction is completed, when there is access to Ephrata Ave from the hospital just a few feet away from the 3rd street access point in question?

As a former council member I had 4-5 residents ask me about the 3rd street access. Each time I

tried to allay their fears by telling them this was a temporary situation. I ask you to not leave this open-ended. Open-ended terms simply lead to incremental transition and in due time the hospital will be right back to where they were before; seeking to expand their footprint into RLD. The residents have spoken with their attendance at the ZHB meeting that I referenced earlier. To not require restoration of the street can only lead to outcomes contrary to the will of the people whom already have taken a stand.

Highway committee members I would urge you to verify what I've presented, research the issue, and understand all the impacts of continuing the open access of 3rd street. Please, make your decision on this issue after your evaluation is complete remembering the request by the hospital to continue the 3rd street access is not a issue that needs an immediate response.

Thank you.

MUNICIPAL ENTERPRISES COMMITTEE REPORT – 2/13/2017

The Municipal Enterprises Committee met on January 16, 2017 and discussed the following:

1. The Committee reviewed a sanitary sewer capacity request from Vito Mannino for two new apartments proposed for 52 East Fulton Street. The sewer capacity request is for 475.2 gallons per day or two Household Value Units (HVUs). Staff has reviewed the capacity request and recommends approval. The Committee will recommend that Council approve the sanitary sewer capacity request for two HVUs from Vito Mannino for two new apartments proposed for 52 East Fulton Street when they meet on February 13, 2017.
2. Director of Operations, Thomas Natarian provided an update on the status of the Borough's Advanced Meter Infrastructure (AMI) Project. All of the new meters are on site. The network equipment is on site and is expected to be installed during the week of January 23. If all remains on schedule the meters are scheduled to be deployed starting in March and continuing until the end of May. No further action is needed by the Committee.
3. Mr. Natarian informed the Committee that one of the three FTR blocks authorized by Council on 12/12/2016 cleared the auction. (1.1 MW off-peak AFEC to Ephrata at \$2.76/MWh). The remaining blocks did not clear the auction.
4. The Committee reviewed a Growing Greener Plus Grant Application that was submitted to the Pennsylvania Department of Environmental Protection (DEP). The application was for financial assistance with the green infrastructure plan near the solar site proposed at Wastewater Treatment Plant #2. The green infrastructure plan includes the restoration of a critical aquifer recharge area and the retrofit of a stormwater drainage basin. Both projects are included in the Borough's Chesapeake Bay Pollution Reduction Plan. The Committee had no objections to submitting the grant application.
5. The Committee met in Executive Session to discuss a real estate matter.

COMMUNITY SERVICES COMMITTEE REPORT – 2/13/2017

The Community Services Committee met on January 23, 2017 and discussed the following:

1. The Committee reviewed the recommendations from the Ad Hoc Cultural Arts Grant Committee regarding the 2017 awards. The Committee will recommend that Borough Council make the following awards for 2017 at their February meeting:

Summer Reading Program

Ephrata Performing Arts Center \$ 1,800
Center Stage Theater Camp

Ephrata Area Recreation Center \$ 700
ANCHOR Summer Day Camp

Ephrata Concert Band \$ 1,900
Free Concerts in the Park

Ephrata Cloister Associates \$ 700
December Programs

Historic Society of the Cocalico Valley \$ 950
Off-Site Exhibits @ Local Institutions

Ephrata Area Recreation Center \$ 1,100
Summer Camps Program

Eicher Arts Center \$ 500
Free Community Events

Total \$10,500

2. The Committee reviewed a request from the Ephrata Community Health Foundation to use Grater Memorial Park on Friday and Saturday, June 2-3, 2017 to host the 64th Annual Day in the Park event per their letter dated January 4, 2017. The Committee will recommend that Borough Council approve the request at their February meeting subject to the receipt of a certificate of insurance naming the Borough as additional insured.
3. Dave Boland and Ashley Joy presented a fundraising and community event collaborated by the Ephrata Public Library, DEI, and the Ephrata Area Chamber of Commerce. The event proposed is an International Day in the Park, An Arts, Food & Wine Festival to be held on October 14, 2017 in Grater Memorial Park from 10:00 AM – 11:00 PM.

The purpose of the event is to raise funds to support the three partnering organizations, to raise awareness of the many cultures represented in Lancaster County through cuisine, art, and music, to encourage economic growth for participating business and organizations, and to offer a completely unique experience to our Community. This event will replace the Arts & Crafts Fair held in September. The event will include daytime and evening activities such as food & wine, musical group performances, arts & craft vendors, a silent auction, and an evening gala. Event attendees must be over 21 to participate in the wine tasting and will be properly identified at admission. There are several items that need to be addressed before the event can be presented to Borough Council as an Action Item. The partners need to make sure there are no other events scheduled, electric availability needs to be worked out, an Incident Support Plan needs to be completed by Chief Harvey, and a secure area must be identified for the wine tasting.

4. Rebecca Gallagher was on the agenda to discuss an idea for placing an owl cam but did not attend the meeting. Mr. Thompson briefly discussed the concept with the Committee. The item was tabled until the February meeting.

SPECIAL PROJECTS COMMITTEE REPORT – 2/13/2017

The Special Projects Committee met on January 16, 2017 and discussed the following:

1. The Committee reviewed the comments received by Borough Council to the proposed Gateway Sign Resolution and agreed to the following changes:
 - Change the resolution number to 2017
 - Section 3A. Add language to grandfather existing plaques that are in acceptable condition
 - Section 3B. Change the word twenty to twelve so that the plaque size is 16” X 12”. In addition clarify that the plaque thickness is 0.080 inches.
 - There are two section 3’s, renumber the incorrect section numbers.

Finally the Committee discussed changing the location of the southernmost sign proposed at Musselman’s Lumber to the location of the Women’s Club entry sign as well as confirming that all signs will be illuminated. The Committee is satisfied with the resolution as amended above and will make the changes and review with the Committee at their February meeting.

2. The Committee reviewed with the Borough Manager and Solicitor comments received from Borough Council on the Mobile Food Vendor ordinance. Questions were raised concerning where mobile food vendors can and cannot operate. The Borough Manager reported to the committee that the Zoning Ordinance will be updated in 2017 and as part of that update permitted mobile food vending use will be identified per zoning districts. Secondly, it was pointed out that the proposed ordinance does not have language that addresses potential conflicts between general permits issued and special events and who has priority for the areas within the special event areas. The solicitor will prepare language to address this concern. The staff will reach out to various mobile food vendors for comments from the permittee and bring their comments back to the committee for discussion.
3. Chairman Zimmerman asked if there was any update to the directional signage to the Veterans’ Plaza. Borough Manager Thompson advised the committee that representatives for the plaza would be in attendance at the February committee meeting to discuss this issue.

DEVELOPMENT ACTIVITIES COMMITTEE RECOMMENDATIONS – 2/13/2017

The Development Activities Committee recommends the following:

1. That Borough Council deny the request from the Good Samaritan Shelter to waive the 2017 rental permit fees.
2. That Borough Council approve the request for waiver of planning from Astro Machine Works, Inc. for the building addition at 466 Wenger Drive.
3. That Borough Council authorize the President of Borough Council and the Borough Secretary to execute the quit claim documents with GRH Development, Inc. and Harlan and Esther Martin for the remaining portion of the railroad right-of-way in the Autumn Hills development subject to the condition that the developer will be responsible for all costs to prepare and record the documents and any legal fees the Borough may incur.
4. That Borough Council execute the annual agreement with HRG for 2016 and authorize the President of Borough Council and the Borough Secretary to execute the agreement subject to it being in a form acceptable to the Borough Solicitor.

5. That Borough Council authorize the release of \$93,338.83 escrowed for the McDonalds Corporation land development improvements.
6. That Borough Council authorize the release of \$10,755.25 escrowed for the Horst Partnership stormwater management plan.

HIGHWAY COMMITTEE RECOMMENDATIONS – 2/13/2017

The Highway Committee recommends the following:

1. That Borough Council approve the curb and sidewalk evaluation listing revised January 18, 2017 and authorize staff to notify the property owner of 349-351 Spring Garden Street concerning their curb and sidewalk installation requirements.
2. That Borough Council award Bid #17-3 for Traffic Signal Systems Preventive Maintenance to low bidder Telco, Inc. of Reading, PA for \$4,760 for each year of a 3-year contract.
3. That Borough Council approve the purchase of a new 2017 Ford F-150 Regular Cab XL 4X4 with up-fitting from Whitmoyer Ford, Inc. from Mount Joy, PA through PDOGS COSTARS Contract #25-162 for \$29,401.
4. That Borough Council enact Ordinance No. 1528 adding certain unmetered parking lots to Schedule XXIV and adding certain parking lots as tow-away zones to Schedule XXV amending the Code of the Borough of Ephrata, Section 305 – Vehicles and Traffic.

MUNICIPAL ENTERPRISES COMMITTEE RECOMMENDATIONS – 2/13/2017

The Municipal Enterprises Committee recommends the following:

1. That Borough Council approve a sanitary sewer capacity request for two HVUs from Vito Mannino for two new apartments proposed for 52 East Fulton Street.

COMMUNITY SERVICES COMMITTEE RECOMMENDATIONS – 2/13/2017

The Community Services Committee recommends the following:

1. That Borough Council award the following Cultural Art Grants for 2017:

Ephrata Public Library	\$ 2,850
Summer Reading Program	
Ephrata Performing Arts Center	\$ 1,800
Center Stage Theater Camp	
Ephrata Area Recreation Center	\$ 700
ANCHOR Summer Day Camp	
Ephrata Concert Band	\$ 1,900
Free Concerts in the Park	
Ephrata Cloister Associates	\$ 700
December Programs	
Historic Society of the Cocalico Valley	\$ 950

Off-Site Exhibits @ Local Institutions

Ephrata Area Recreation Center \$ 1,100
Summer Camps Program

Eicher Arts Center \$ 500
Free Community Events

Total \$10,500