

**BOROUGH OF EPHRATA  
COUNCIL MEETING AGENDA  
APRIL 10, 2017**

**INVOCATION** Reverend Walter Carter, Ephrata First United Methodist Church

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE/ROLL CALL**

**PROCLAMATION** – Arbor Day

**APPROVAL OF MINUTES**

Borough Council Work Session Minutes – March 6, 2017  
Borough Council Regular Meeting Minutes – March 13, 2017

**MUNICIPAL MOMENT**

Ephrata Public Library  
Mrs. Penny Talbert

**OPPORTUNITY FOR CITIZENS TO BE HEARD**

**ACCEPTANCE OF REPORTS**

Budget and Finance Committee  
Development Activities Committee  
Public Safety Committee  
Highway Committee  
Municipal Enterprises Committee  
Community Services Committee  
Special Projects Committee

March General Ledger Report  
Lincoln Fire Company February 2017 Report  
Lincoln Fire Company March 2017 Report  
Pioneer Fire Company March 2017 Report  
Ephrata Community Ambulance Association March 2017  
Ephrata Emergency Management March 2017 Report  
Civil Service Commission Minutes

**NEW BUSINESS ITEMS**

**Consent Agenda (includes the following approvals)**

1. That Borough Council conditionally approve the February 21, 2017 request from the Ephrata Pioneer Fire Company to close South State Street from West Franklin Street to Fulton Street to conduct demonstrations and activities relative to their annual open house on Tuesday, June 27, 2017 from 5:45 PM to 9:15 PM subject to Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured. (Highway Committee)
2. That Borough Council conditionally approve the requests from The Ephrata Farmers Day Association, Inc. per their letter dated March 9, 2017 to conduct activities associated with the

99<sup>th</sup> annual Ephrata Fair from September 26 through September 30, 2017 subject to Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured and Borough receipt of a PennDOT issued Special Events Permit with The Ephrata Farmers Day Association, Inc. as Applicant. (Highway Committee)

## **Standing Committee Recommendations**

Development Activities Committee  
Public Safety Committee  
Highway Committee  
Municipal Enterprises Committee  
Community Services Committee

## **Approval of Checks 29667 through 29939 and the ACH Registers dated March 30, 2017 and April 6, 2017**

## **OPPORTUNITY FOR CITIZENS TO BE HEARD**

## **DISCUSSION/ANNOUNCEMENTS**

## **ADJOURNMENT**

## **BUDGET AND FINANCE COMMITTEE REPORT – 4/10/2017**

The Budget & Finance Committee met on March 27, 2017 and discussed the following:

1. The Committee discussed the progress on initiating a PILOT program, which is payment in lieu of taxes from non-profits who are exempt from paying taxes. Staff contacted a number of Municipalities to determine if they have a PILOT program so we could obtain information on how they started their program. Most of the Municipalities would like to see our information once we establish a program, so they could use it to start their own program. The only location that has a PILOT program that we could find is the City of Lancaster. Staff has found a contact that is in charge of the program and will pursue additional information. Staff advised the committee that it is currently extremely busy with the roll out of the AMI Electric Meter Program which will continue for the next few months, so we will work on this project with the goal of launching in 3<sup>rd</sup> Quarter. The committee has no objections.
2. The Committee discussed our current program to accept credit card payments. Currently, we are charged \$100,000 a year in credit card fees and we would like to determine if we can reduce or eliminate this charge. Staff identified three option options for credit cards; (1) refuse to accept credit card payments (2) continue to accept credit card payments and the Borough pays the processing fee or (3) accept credit card payments and the customer pays the processing fee. Based on information received on a survey of 300 municipalities; 46% the customer pays the fee and 54% the municipality pays the fee. We process approximately 40,000 credit card transactions each year so staff is recommending that the borough continue to accept credit card payments. Staff contacted other municipalities who recently started accepting credit card payments and they have seen a decrease in delinquency. Staff will pursue option (3), which is to charge the processing fee to our customers to save the Borough \$100,000 in fees. Staff will contact other credit card processors to compare programs, and contact current processors to determine if they have a comparable program. Staff will also have to determine any programming changes that will be needed to change the process. Staff will provide more information at next month's meeting.

3. Mayor Mowen asked us to discuss the possibility of a Fire Tax. The Committee feels there are many things that must be considered before we can determine if we should move forward with such a tax. The Committee will send this item to the Public Safety Committee for discussion and input.

### **DEVELOPMENT ACTIVITIES COMMITTEE REPORT—4/10/2017**

The Development Activities Committee met on March 27, 2017 and discussed the following:

1. The Committee reviewed Bid #17-9 Roof Replacement – Ephrata Public Library. The roof is original and is in need of replacement. The Committee will recommend that Borough Council award Bid #17-9 to TRS Roofing, Inc., Williamsburg, PA for \$132,900.00 at their April meeting.
2. The Committee reviewed Bid #17-10 Exterior Building Caulking & Waterproofing – Ephrata Borough Hall. There are issues with the windows and gutters that require maintenance work. The masonry will also be sealed since it was never done. The Committee will recommend that Borough Council award Bid #17-10 to D & A Masonry, Inc., Richboro, PA for \$32,900.00 at their April meeting.
3. The Committee reviewed a request from the Ephrata Pioneer Fire Company for a waiver of planning. They want to demolish the existing two-family building they own on the lot next to the existing fire hall and build a new apparatus storage building largely within the same footprint. A stormwater management plan will not be required. At this time the building will be unoccupied and used only for storage. The new facility will not need any additional parking. The staff will ensure that all zoning requirements will be met. The Committee will recommend that Borough Council approve the request for waiver of planning for the Ephrata Pioneer Fire Company's new apparatus storage building at their April meeting.
4. Martin Gilchrist of Urban Research and Development Corporation (URDC) discussed a white paper on the Economic Development initiative with the committee. The white paper is a summary of thoughts on establishing a new entity to guide economic development. Each of the four volunteer groups were asked to adopt a resolution to support the concept of the new entity and the merger. They also provided a Schedule A that lists their conditions to pursue the merger. These resolutions were needed to research the legal and financial issues needed for the merger. The Borough's financial commitment to the effort will be solidified in a resolution along with initial steps to be considered for the merged entity. The solicitor will be researching where the authority is in the Borough Code to undertake the financial support. The Committee will recommend that Borough Council adopt the Economic Development Resolution subject to it being in a form acceptable to the solicitor at the April meeting.
5. There were two decisions from the March Zoning Hearing Board meeting. Mark Larusso was granted a building coverage variance for 334 South State Street and Mervin H. Sensenig was granted a use variance for retail sales at 400 West Main Street.
6. There is one new application for the April Zoning Hearing Board meeting. The Committee did not feel it was necessary to send the solicitor for the new application.

### **PUBLIC SAFETY COMMITTEE REPORT – 4/10/2017**

The Public Safety Committee met on March 20, 2017 at 6:30 PM and discussed the following:

1. The Public Safety Committee discussed and will recommend that Borough Council approve the request from Katherine Romaniw and Ashlyn Taylor, students with the Ephrata Area

School District to waive Ephrata Borough Code §123.1 Livestock: hives of bees. *No person, firm or corporation shall keep any hog, cattle, goat or sheep or any hive of bees at any place within the Borough of Ephrata*, in order to conduct the 2017 Animal Crew Goat Project at the Ephrata High School. The project will commence on or about April 11, 2017 and will conclude in June of 2017 prior to the last scheduled day of school. This project is under the direction of Mrs. Sarah Stauffer- Agriculture Teacher. This approval is subject to the receipt of a certificate of insurance naming the Borough as an additional insured.

2. The Committee met and discussed an anonymous letter requesting improved lighting and crosswalk safety in the downtown district. Received as information and no action required.
3. Comp-stat and EMC Report were presented by Lt. Thomas Shumaker. Received as information and no action required.

There being no other business set before it, the meeting was adjourned at 6:55 PM. The next regularly scheduled PSC meeting will be April 17, 2017.

### **HIGHWAY COMMITTEE REPORT – 4/10/2017**

The Highway Committee met on Monday, March 27, 2017 and discussed the following:

1. The Committee reviewed a revised letter received at the meeting and heard from several Lodge members from Ephrata Lodge #655 requesting to secure and designate four (4) existing parking spaces near the front of their Lodge building adjacent to 29 West Main Street on designated weekday evenings every second Tuesday of the month September through June, beginning at 5:30 PM and for special meetings and/or events. Many members are older or physically challenged and have difficulty accessing the facility so these designated spaces will allow easier access to the building to attend meetings and events. The Lodge would acquire, at its own expense, install and remove appropriate signage to reserve the designated four (4) spaces. The Lodge is to discuss the periodic reserved parking with impacted merchants in the block and convey any negative feedback to Borough Council at their April 3, 2017 Work Session meeting. The Committee will recommend that Borough Council conditionally approve the request at their April 10, 2017 meeting subject to notification to the impacted merchants regarding the periodic parking restrictions.
2. The Committee revisited a request from David Palm previously discussed at the February 27, 2017 meeting concerning Mr. Palm's request for the Borough to pay for the installation of additional concrete or railing required for safety and constructability purposes adjacent to the Borough maintained retention basin within an easement on his property directly adjacent to Parkview Heights Road at the Major Winters Memorial Trail. Staff met with Mr. Palm at his property to discuss his sidewalk installation requirements and concerns regarding constructability of the required sidewalk adjacent to the retention basin. Conceptually, a concrete cheek wall would have to be constructed to support the proposed sidewalk for a distance of 40 feet and reducing the width of the sidewalk from 5 feet to 4 feet in this 40 feet long area would reduce the height of cheek wall required. Staff will consequently meet with Mr. Palm and his contractor to discuss sidewalk installation in this area prior to the contractor providing a quote to Mr. Palm. Upon receipt of the contractor's quote the Borough will be better able to determine costs they may share to complete the project. Any costs which the Borough may choose to share would be less than \$10,000 and would include costs for appropriate fencing or railing to maintain pedestrian safety through this area. If subsequently approved by Council the street program budget would be tapped for any cost liability assumed by the Borough. The Committee will recommend that Borough Council approve reducing the width of sidewalk from 5 feet to 4 feet through the designated 40 feet long area with 8 feet protracted transitions on each side and extending the property owner completion

date from June 30, 2017 to August 30, 2017 to accommodate additional requirements and coordination of this sidewalk installation at their April 10, 2017 meeting.

3. The Committee reviewed a letter dated March 23, 2017 and heard from Joy Ashley, Event Chair, on behalf of Downtown Ephrata, Inc. and the Ephrata Public Library, collectively requesting to host a new event called *Ephrata Unexpected: A Celebration of Community and Culture* along East Main Street between State Street and Lake Street and the Whistle Stop Plaza on Saturday, October 14, 2017. Including set-up and tear-down, the areas requested will be in use from 7:00 AM to midnight. The actual event is planned to occur from 6:00 PM to 11:00 PM. Concerns regarding the use of alcohol, traffic, parking, event details, event costs, portable toilet facilities, and handling of residents and businesses impacted by this event were discussed. The Committee will recommend that Borough Council conditionally approve the following requests:
  - Closure to through traffic of East Main Street from State Street to Lake Street;
  - No parking at the Whistle Stop Plaza from East Main Street to Rose Alley;
  - To deter cars from parking in these areas overnight, no parking signs shall be placed Friday, October 13, 2017 by 9:00 PM; and
  - Use of electric at the Whistle Stop Plaza.

subject to Borough receipt of a PennDOT issued Special Events Permit with Downtown Ephrata Inc. and/or the Ephrata Public Library as Applicant, Borough receipt of a satisfactory certificate of insurance naming Ephrata Borough as additional insured, Pennsylvania Liquor Control Board approval regarding the usage and control of alcohol during this event, public safety and logistics plan approval by Police Chief Harvey, and notification to businesses that may be impacted by the planned East Main Street road closure and Whistle Stop Plaza parking restrictions at their April 10, 2017 meeting.

4. The Committee reviewed the request from the Ephrata Pioneer Fire Company, per their letter dated February 21, 2017 to close South State Street from West Franklin Street to Fulton Street on Tuesday, June 27, 2017 from 5:45 PM to 9:15 PM to conduct demonstrations and activities relative to their annual open house. The Committee will recommend that Borough Council conditionally approve the request subject to Borough receipt of a satisfactory certificate of insurance naming Ephrata Borough as additional insured as part of the consent agenda at their April 10, 2017 meeting.
5. The Committee reviewed the requests from the Ephrata Farmers Day Association, Inc. per their letter dated March 9, 2017 to conduct activities associated with the 99<sup>th</sup> Ephrata Fair from September 26<sup>th</sup> through September 30<sup>th</sup>, 2017. Borough Manager Thompson advised the Committee that the Borough's food truck ordinance will be given a "dry run" during the 2017 Ephrata Fair. The Committee will recommend that Borough Council conditionally approve the requests subject to Borough receipt of a satisfactory certificate of insurance and Borough receipt of a PennDOT issued Special Events Permit with the Ephrata Farmers Day Association, Inc. as Applicant as part of the consent agenda at their April 10, 2017 meeting.
6. The Committee was advised that a Borough owned and maintained Front End Loader had experienced a flat tire during the March 14, 2017 snow event requiring emergency service to get the equipment back in operation removing snow from streets and alleys. This Loader has been in the fleet and will remain in the fleet and was not one of the used Loaders recently purchased. Upon inspection of the damaged tire it was discovered that all four tires on the Loader were in bad condition and needed replaced as soon as possible to maintain safe and efficient operation of this equipment. Tire replacement for this equipment was not anticipated or budgeted in 2017. The Committee will recommend that Borough Council approve an unbudgeted expenditure from the unallocated balance of the Highway Aid Fund

(Account #35-41-350-7600) to replace all four tires in an amount not to exceed \$6,000 at their April 10, 2017 meeting.

7. The Committee reviewed a memo from the Pennsylvania Department of Transportation advising the Borough that PennDOT has contracted with Tri-State Traffic Data, Inc. to collect traffic data on Borough owned and maintained streets between March 2017 and June 2017. The data collected is reported annually to the Federal Highway Administration for use in determining the federal funding allocation formula which in turn determines the amount of money the state receives from the Federal Government. Borough streets chosen randomly for data collection in 2017 include Marshall Street, Arch Street, Spring Garden Street, Lime Street and Robert Road. No further action is required.

## **MUNICIPAL ENTERPRISES COMMITTEE REPORT – 4/10/2017**

The Municipal Enterprises Committee met on March 20, 2017 and discussed the following:

1. Director of Operations, Thomas Natarian reviewed with the Committee a proposal to change the Base Power Supply Cost (BPSC). BPSC was established by the 2014 Cost of Service and Retail Rate Study and last changed in March 2015. Since 2015 power costs have declined due to purchasing gains. Accordingly, the true power costs are no longer accurately reflected in the BPSC. Staff has reviewed the projected power costs for the remainder of the year and is recommending that the BPSC be adjusted to align true costs with the BPSC. Staff recommends that BPSC be changed from \$0.08227/kWh to \$0.07281/kWh. With the recommended BPSC the Power Cost Adjustment is expected to have minimal impact on Customer bills for the remainder of the year. Staff will track the difference between the proposed BPSC and the existing BPSC with the intent to use the difference to establish a rate stabilization fund for power supply costs. After much discussion, the Committee will recommend that Borough Council adopt Resolution 2017-XX to change the Base Power Supply Cost from \$0.08227/kWh to \$0.07281/kWh beginning in April 2017 when they meet on April 10, 2017.
2. The Committee reviewed a proposal from GDS Associates, Inc. (GDS) of Marietta, GA for a Cost of Service and Retail Rate Study for the electric system. GDS performed the last study for the Borough in 2014 and they have extensive knowledge of the Borough's current and future power supply portfolio. Due to purchasing gains since the last study it is expected that rates in 2018 will be lower. The proposed study would evaluate each of the rate classes and develop a rate structure that meets revenue requirements while assuring that each rate class and subclass pays their proportionate share of costs. As part of the proposed study GDS will consider alternate rate structures that can fully utilize the capabilities of the new electric meters (Time of Use, on-peak and off-peak pricing, etc.). It is expected that the study will be completed in time for December 2017 action by Council with implementation of new rates to begin in February 2018. The Committee will recommend that Borough Council award a professional services contract to GDS Associates, Inc. of Marietta, Ga in the amount not to exceed \$50,000 for a Cost of Service and Retail Rate Study for the electric system when they meet on April 10, 2017.
3. Mr. Natarian provided an update on the status of the Advanced Meter Infrastructure (AMI) Project. A successful meter exchange acceptance test was performed on March 20, 2017 with all system providers. With the success of the trial, Staff has given the go ahead to proceed with meter installations beginning on April 10, 2017. All Borough customers will be sent a letter, advertisements will be placed in the Ephrata Review, and Staff will utilize the Swiftreach automated messaging system to call each customer prior to actual meter installation. Given the current schedule, Staff expects that meter installations will be completed in June. No action is required by the Committee.

4. Mr. Natarian provided an update on the status of the Solar project. Staff has prepared a technical supplement for the PPA to address PPL's concerns regarding anti-islanding prevention. Staff is working with GDS to finalize the language in a PPA. It is expected that the PPA will be completed in the next month. No action is required by the Committee.
5. The Committee reviewed Chapter 165 of Code of the Borough of Ephrata regarding Electricity. They discussed the provisions pertaining to the liability of tenants and landlords for payment of electric services. Mr. Natarian reported that the pertinent sections have been reviewed with the Solicitor, and that Staff does not recommend any changes. After much discussion of the Code and a proposed Ordinance being considered by the Development Activities Committee it was decided to have further discussion regarding this matter at the next Municipal Enterprises Committee meeting.

**COMMUNITY SERVICES COMMITTEE REPORT – 4/10/2017**

The Community Services Committee met on March 27, 2017 and discussed the following:

1. Chandra Mast from the Shade Tree Commission reviewed a request to hold an Arbor Day event on Friday, April 21, 2017 at the Lincoln Heights Park as identified in the March 13, 2017 event proposal. The event will include an Arbor Day presentation and the planting of 14 trees in the Lincoln Heights Park with students from the Ephrata High School Environmental Studies Program. The trees are purchased and maintained by the Shade Tree Commission. The Committee will recommend that Borough Council approve the request at their April meeting.
2. Jim Summers, Executive Director of the Ephrata Recreation Center, announced the hiring of Tim Albert as the new pool manager for the 2017 season. In addition to the management change, pool staff will again attend training sessions provided by Chief Harvey and by Delaware Valley Insurance Trust. A constable will remain on staff on weekends (at the discretion of pool management) for the 2017 season. Jim also reported that there will not be a rate increase in 2017, and rates will remain the same as in 2016.

|                         |       |
|-------------------------|-------|
| Pre-school resident     | \$ 36 |
| Pre-school non-resident | \$ 48 |
| Pre-school day pass     | \$ 4  |
| <br>                    |       |
| Student resident        | \$ 76 |
| Student non-resident    | \$ 95 |
| Student day pass        | \$ 8  |
| <br>                    |       |
| Adult resident          | \$115 |
| Adult non-resident      | \$139 |
| Adult day pass          | \$ 11 |
| <br>                    |       |
| Family resident         | \$210 |
| Family non-resident     | \$257 |
| <br>                    |       |
| Senior resident         | \$ 88 |
| Senior non-resident     | \$108 |
| Senior day pass         | \$ 6  |

The Committee will recommend that Borough Council approve the rates for 2017 at their April meeting.

3. Tina Thompson and Mark Shuman reviewed a request from the Dove Outreach Team to hold a community outreach event at the Whistle Stop Plaza on Friday, August 18, 2017 from 4:30 pm to 8:00 pm as outlined in the March 27, 2017 event proposal. The event proposed is a UniShow. A UniShow is a one-of-a-kind performance built around many types of unicycles and a variety of skills that can be performed on them. The purpose and goal of the UniShow is to impact every audience with a message that will challenge, motivate, and inspire. The Committee will recommend that Borough Council approve the request at their April meeting subject to the following conditions being met: the Borough must be reimbursed for all expenses incurred by the event (Public Works, Fire Police, electric usage, etc.), the review and approval of the Chief of Police, and a certificate of insurance naming the Borough as additional insured.
4. Jim Summers, Executive Director of the Ephrata Recreation Center, reviewed with the Committee that there has been a change in contractors for the installation of the new entrance gate at the pool. The original contractor is no longer in business. The quote for purchase and installation was approved at \$1,200.00. Agway submitted a quote for \$850.00 and will now be the contractor for the project. No further action is required.
5. The Committee received thank you acknowledgements from the Ephrata Cloister Associates, the Ephrata Public Library, and The Historical Society of the Cocalico Valley for their Cultural Arts Grant contributions.
6. Tracy Roseberry updated the Committee on the progress of the Shade Tree Ordinance revisions. Staff met again on March 15, 2017 to review the proposed changes. After further discussion, it was determined by the group that the Shade Tree Ordinance, while important, needs to be put on hold. There are open projects that require additional work and are consuming staff time. Staff committed to begin meeting again in the beginning of the 3<sup>rd</sup> Quarter (July/August) and will be prepared to submit a proposed new Shade Tree Ordinance by the end of the 1<sup>st</sup> Quarter. (March) of 2018.

### **SPEICAL PROJECTS COMMITTEE REPORT – 4/10/2017**

The Special projects Committee met on March 20, 2017 and discussed the following:

1. The Committee reviewed an amended draft of the Gateway Sign Resolution that incorporated the changes discussed at its February 13, 2017 meeting. The amendments were found acceptable. The Committee will schedule this draft as an action item for its April, 2017 meeting.
2. The Committee reviewed an amended draft of the Mobile Food Vendor Ordinance that incorporated changes relating to conflicts between a permitted vendor's area of operation and those authorized as a Special event as discussed at its February 13, 2017 meeting.

It was recommended that the text of the ordinance be made consistent with respect to the occurrence of abbreviated terms. It was also agreed that the ordinance be reviewed to ensure that the Special Event exclusion language applies to all appropriate ordinance requirements and prohibitions.

The Committee agreed that the development of Special Event regulations is necessary in order to implement a Mobile Food Vendor Ordinance.

The Committee discussed the comments and concerns of the Fair Committee and agreed that a 'dry run' of the permitting process for the 2017 calendar year was a good idea in order to determine whether the Mobile Food Vendor Ordinance was adequately serving its intended



purpose and to provide an opportunity for revision prior to its enactment.

It was additionally agreed that a Special Event Ordinance be developed and enacted at the same time as the enactment of the Mobile Food Vendor Ordinance in 2018.

The Committee would like to begin discussion of special event regulations at its April meeting.

3. No representatives of the Veteran's Plaza were present. Accordingly, there was no Committee discussion or updates to the directional signage request.

### **DEVELOPMENT ACTIVITIES COMMITTEE RECOMMENDATIONS – 4/10/2017**

The Development Activities Committee recommends the following:

1. That Borough Council award Bid #17-9 to TRS Roofing, Inc., Williamsburg, PA for \$132,900.00.
2. That Borough Council award Bid #17-10 to D & A Masonry, Inc., Richboro, PA for \$32,900.00.
3. That Borough Council approve the request for waiver of planning from Ephrata Pioneer Fire Company for a new apparatus storage building subject to the condition that the issue of payment of utilities for the new building is resolved prior to issuance of a building permit.
4. That Borough Council adopt Resolution 2017-5 supporting the concept of a new entity for Economic Development that includes the merger of the existing volunteer groups.

### **PUBLIC SAFETY COMMITTEE RECOMMENDATION – 4/10/2017**

The Public Safety Committee recommends the following:

1. That Borough Council approve the request from Katherine Romaniw and Ashlyn Taylor, students with the Ephrata Area School District to waive Ephrata Borough Code §123.1 Livestock: hives of bees. *No person, firm or corporation shall keep any hog, cattle, goat or sheep or any hive of bees at any place within the Borough of Ephrata*, in order to conduct the 2017 Animal Crew Goat Project at the Ephrata High School. The project will commence on or about April 11, 2017 and will conclude in June of 2017 prior to the last scheduled day of school. This project is under the direction of Mrs. Sarah Stauffer- Agriculture Teacher. This approval is subject to the receipt of a certificate of insurance naming the Borough as an additional insured.

### **HIGHWAY COMMITTEE RECOMMENDATIONS – 4/10/2017**

The Highway Committee recommends the following:

1. That Borough Council conditionally approve the request received March 27, 2017 from Ephrata Lodge #655 to periodically restrict parking at four (4) designated spaces by providing and installing appropriate signage along West Main Street near the front of their Lodge building at 29 West Main Street on designated weekday evenings every second Tuesday of the month September through June beginning at 5:30 PM and for special meetings and events subject to notification to impacted merchants in the area regarding the periodic parking restrictions.

2. That Borough Council approve the February 2, 2017 requests from David Palm previously discussed at the February 27, 2017 Committee meeting and subsequently discussed at the March 27, 2017 meeting to reduce the width of sidewalk requirement from 5 feet to 4 feet through the designated 40 feet long area with 8 feet long protracted transitions on each side and extending his sidewalk installation completion requirement to August 30, 2017.
3. That Borough Council approve an unbudgeted expenditure from the unallocated balance of the Highway Aid Fund (Account #35-41-350-7600) to replace all four tires on a Front End Loader in an amount not to exceed \$6,000.

**MUNICIPAL ENTERPRISES COMMITTEE RECOMMENDATIONS – 4/10/2017**

The Municipal Enterprises Committee recommends the following:

1. That Borough Council adopt Resolution 2017-6 to change the Base Power Supply Cost from \$0.08227/kWh to \$0.07281/kWh beginning in April 2017.
2. That Borough Council award a professional services contract to GDS Associates, Inc. of Marietta, GA in the amount not to exceed \$50,000 for a Cost of Service and Retail Rate Study for the electric system.

**COMMUNITY SERVICES COMMITTEE RECOMMENDATIONS – 4/10/2017**

The Community Services Committee recommends the following:

1. That Borough Council approves the request from the Shade Tree Commission to hold an Arbor Day event on Friday, April 21, 2017 at the Lincoln Heights Park per their proposal dated March 13, 2017.
2. That Borough Council approves the rates for the Community Pool for 2017. The rates will remain the same as in 2016.

|                         |       |
|-------------------------|-------|
| Pre-school resident     | \$ 36 |
| Pre-school non-resident | \$ 48 |
| Pre-school day pass     | \$ 4  |
| Student resident        | \$ 76 |
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| Student day pass        | \$ 8  |
| Adult resident          | \$115 |
| Adult non-resident      | \$139 |
| Adult day pass          | \$ 11 |
| Family resident         | \$210 |
| Family non-resident     | \$257 |
| Senior resident         | \$ 88 |
| Senior non-resident     | \$108 |
| Senior day pass         | \$ 6  |

3. That Borough Council approves the request from the Dove Outreach Team to hold a community outreach event at the Whistle Stop Plaza on Friday, August 18, 2017 from 4:30 pm to 8:00 pm as outlined in their March 27, 2017 proposal. Approval is subject to review and approval by the Chief of Police, a certificate of insurance naming the Borough as additional insured, and Dove agreeing to reimburse the Borough for all expenses incurred by the event.