

**EPHRATA BOROUGH COUNCIL  
WORK SESSION MINUTES  
MARCH 5, 2018**

The Ephrata Borough Council Work Session was called to order by President Susan Rowe on March 5, 2018, at 7:00 p.m., in the Council Chambers of the Borough Office, 124 South State Street.

The meeting began with a moment of silence which was followed by the Pledge of Allegiance.

In attendance in addition to the President were Vice President Thomas Reinhold, Council Members Timothy Barr, Ricky Ressler, Victor Richard, Greg Zimmerman, and Mayor Ralph Mowen. Absent from the meeting was President Pro Tem Melvin Weiler and Linda Martin.

Also in attendance were Borough Manager D. Robert Thompson, Police Chief William L. Harvey, and Borough Solicitor James R. McManus, III, Esq.

Visitors included:

- Anthony Kilkuskie, 303 S. State Street, Ephrata
- Dennis Rowe, 214 E. Main Street, Ephrata
- Jim Summers, Ephrata Recreation Center
- Marylouise Sholly, Ephrata Review

**Opportunity for Citizens to be Heard**

Mr. Kilkuskie asked Council at what stage the Events Ordinance was at currently and what is the motivation behind it. Mr. Thompson advised the Special Projects Committee has been working on a local food vendor ordinance and as part of that ordinance there were some specific requirements necessary to obtaining a Special Events Permit. Mr. Thompson advised that Borough Council receives requests for a number of events over the course of a year and these requests are currently received via a “free form” nature (i.e., a letter, email, etc.). Mr. Thompson advised these events require an Incident Action Plan by the Police Department so the thought is to put together a Special Events permitting process so that these events can be processed in a timely manner as well as the establishment of an appeal process.

Mr. Kilkuskie inquired if this process would be in the form of a proposed ordinance or as a policy. Mr. Thompson advised it would be a proposed ordinance and provided further explanation of the work in progress of establishing the ordinance (i.e., “Major” event, “Minor” event). Mr. Kilkuskie inquired if this process is only done when public streets are involved or for events held at the Ephrata Rec Center or Grater Park. Mr. Thompson advised the ordinance is for public lands and if it requires a street closure, a PennDOT permit to use the streets or a request to use alcohol, those are considered “Major” because not only would the staff review those consistently with the ordinance requires, it also requires approval by Borough Council so it incorporates the timelines for those.

Mr. Kilkuskie inquired as to what stage the ordinance is at. Mr. Thompson advised it is at the pre-final stage and will go before Borough Council for final review in the near future with hopes of having the ordinance implemented in May.

**Discussion of Committee Actions**

Budget and Finance Committee

Mr. Reinhold advised the Committee discussed proposed Resolution 2018-6, concerning the disposition of Borough records. All records will be disposed of according to guidelines established by the PA Historic and Museum Commission Bureau of Archives & History approved December 16, 2008. The Committee will recommend adoption of this resolution as part of the consent agenda at the March Council meeting.

Development Activities Committee

Mr. Zimmerman advised the Committee reviewed RFP #18-1 Building Cleaning Services. The Committee will recommend that Borough Council award the contract to low quote, M & H Cleaning of Stevens, PA. RFP amount is \$20,797 for year 1, \$20,797 for year 2 and \$20,797 for year 3. Years 2 and 3 are optional based on the contractor’s performance. The committee will recommend awarding the contract for all three years subject to providing a certificate of insurance naming the Borough of Ephrata as an additional insured at the March meeting.

Mr. Zimmerman reviewed a Stormwater Operation and Maintenance Agreement for the CARA project in Ephrata Township. The CARA project, located near the intersection of Trout Run Road and Springhouse Road in Ephrata Township, proposes stormwater improvements. As part

of Ephrata Township's approval process they will require that the land owner, the Borough, execute an operation maintenance agreement. The Committee will recommend that Borough Council authorize the President of Borough Council and the Borough Secretary to execute an Operation and Maintenance Agreement with Ephrata Township for the CARA project at the March meeting subject to it being in a form acceptable to the solicitor.

Mr. Zimmerman shared that Shawn McNichol of The RASE Project and Mayor Ralph Mowen reviewed the Ephrata Cares request. Ephrata Cares is a local group of volunteers working on substance abuse mitigation. They provide education and awareness to the community. They advocate recovery and bring hope that change can happen. Ephrata Cares is planning an event every third Saturday of the month. They are asking for approval to use the Thomas P. Grater Community Park on May 19, 2018 for a Recovery Walk and Recovery Event in the Park. They will have food vendors. All activities will be free and they want to involve families. Ephrata Cares is not a registered organization and does not have insurance. They are asking that the Borough sponsor the event and extend their insurance to cover the event. The insurance won't be needed for the walk since that takes place on the public sidewalks. They are also planning a movie night July 21, 2018 at the Ephrata Rec Center. They don't need Borough permission since the Rec is the tenant and has agreed to sponsor the event. The Committee will recommend that Borough Council grant the request to use the park on May 19, 2018 and agree to sponsor the event including insurance coverage while on the park property.

#### Highway Committee

Mr. Barr advised the Committee reviewed a January 30, 2018 request from the Ephrata Recreation Center to conduct the 1<sup>st</sup> Annual Memorial Day 5K Race utilizing various streets in the Lincoln Heights section of the Borough on Monday, May 28, 2018 beginning at 8:00 AM. Maria Rotella, Program Assistant with the Rec Center, was present to discuss the event and answer questions. This event replaces the 5K race series conducted in previous years. The course will be open to traffic and emergency services standby is not required. The Committee will recommend that Borough Council conditionally approve the request subject to Chief Harvey's approval, notification to the affected residents within the Lincoln Heights area and Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured at their March 12, 2018 meeting.

Mr. Barr advised the Committee heard from Richard Stauffer, Developer and Amy Kronenberg, Executive VP & Director of Development for GMS Funding Solutions regarding a request from Property Investing and Management, Inc. (PIM) for a letter from the Borough supporting PIM's request for grant funding through the Pennsylvania Department of Transportation's (PennDOT) Multimodal Transportation Fund (MTF) Program. The requested grant amount of \$2,200,000 plus \$1,400,250 of private funds contributed by the Developer will support the construction of certain public transportation improvements needed to accommodate the advancement of PIM's Ephrata Crossing development project, including a dedicated right turn lane from Bethany Road onto eastbound SR 0322 in Ephrata Borough. Following much discussion and debate the Committee determined that it is in the Borough's best interests to support the project increasing the Developer's chances for award of grant funds allowing completion of planned improvements at the Bethany Road & East Main Street (SR 0322) intersection. Grant closing date is March 30, 2018. The Committee requested that the Developer notify them regarding grant approval when available. The Developer was also asked to provide a listing of planned improvements at the aforementioned intersection and he will confirm with his attorney that he is able to do so at this time. The Committee will recommend that Borough Council authorize staff to provide a letter of support at their March 12, 2018 meeting.

Mr. Barr advised the Committee reviewed a letter dated January 24, 2018 from the Ephrata War Memorial Association by Michael Lillis, Co-Director of the Firecracker Run requesting to use the streets of the Borough for the 41<sup>st</sup> Annual Firecracker Run event on Wednesday, July 4<sup>th</sup>, 2018. The Committee will recommend that Borough Council conditionally approve the request at their March 12, 2018 meeting subject to Chief Harvey's review and approval and Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured. This item will appear on the Consent Agenda.

Mr. Barr advised the Committee reviewed a letter dated January 2018 from Ben Lee, Regional Director for the Make-A-Wish Foundation requesting to travel through the Borough of Ephrata with their 29<sup>th</sup> Annual Mother's Day Convoy on Sunday, May 13, 2018. The Make-A-Wish

Foundation has provided the required certificate of insurance. The Committee will recommend that Borough Council conditionally approve the request at their March 12, 2018 meeting subject to Chief Harvey's approval and the Borough Solicitor's review and approval of the organizer's Event Permit and Indemnification Agreement. This item will appear on the Consent Agenda.

Mr. Barr advised the Committee reviewed a February 19, 2018 request via email from Hope Roaten, Disaster Program Manager, American Red Cross – Central Pennsylvania to use 75 parking spaces in the West Franklin Street parking lot on Friday, April 27, 2018 from 7:00 AM to 2:30 PM to accommodate American Red Cross and community volunteers who will be going door-to-door installing free smoke alarms and providing fire safety information. The Committee will recommend that Borough Council conditionally approve the request subject to Borough receipt of a satisfactory certificate of insurance naming the Borough as additional insured at their March 12, 2018 meeting.

Mr. Barr advised the Committee reviewed a February 5, 2018 request via email from Sarah Jones, Permit Director - Ragnar Relay, Ragnar Events, LLC to use certain Borough streets to conduct their Ragnar PA 200 mile running relay race beginning Friday morning, June 15<sup>th</sup>, 2018 in Lancaster and ends in Mt. Pocono on Saturday evening, June 16<sup>th</sup>, 2018. It is anticipated that timing runners through Ephrata Borough will occur on Friday, June 15<sup>th</sup>, 2018 anytime between 8:00 AM and 6:00 PM. Chief Harvey has reviewed and approved of this event. The event organizer has provided a satisfactory certificate of insurance. The Committee will recommend that Borough Council conditionally approve the request subject to the Borough Solicitor's review and approval of the organizer's Indemnification/Hold Harmless Agreement at their March 12, 2018 meeting.

Mr. Ressler advised he wished to provide further clarification of the request the Committee received from Richard Stauffer. Mr. Ressler stated the Committee did not take a position on the development itself per se due to the project being in Ephrata Township. Mr. Ressler stated Mr. Stauffer advised he will go forward and develop "something" even if he doesn't get the grant money. Mr. Ressler advised the Committee took the position of providing a letter of approval because it is believed that the improvement onto Bethany Road could be valuable to the Borough and advised the letter is targeted in support for the fund for the grant itself, not for the development. Mr. Ressler advised the Committee asked that staff target the letter that Council's approval is for support of the grant funds for that particular road project. Mr. Ressler additionally advised that there was no commitment from the Borough to fund in any fashion the Bethany Road improvement.

Mr. Richard stated this development will bring a lot of traffic through the Borough and that Mr. Stauffer is not required to do any improvements at the intersection. Mr. Richard inquired if this possible traffic flow would come through the Borough, which it is believed it will, will the improvements at the intersection be on the developer's part. Mr. Thompson provided clarification that it probably would not be on the developer since the development is in Ephrata Township. Mr. Thompson advised the one area we have influence on is part of the Traffic Impact Study which does extend to Bethany Road and that comments have been made previously to PennDOT that improvements needs to be made.

Mr. Thompson inquired during the Committee's meeting with Mr. Stauffer if there was any discussion that he would guarantee the improvements on Bethany Road. Mr. Ressler advised the Committee did try to get a guarantee from Mr. Stauffer and stated since he's not guaranteed to get the funds, he wasn't willing to guarantee to do any improvements. Mr. Ressler further stated that supposedly there are some communications between Mr. Ressler and David Burkholder as far as the costs of those improvements and the design of it. Mr. Ressler advised Mr. Stauffer stated the grant has the Bethany Road project specifically listed in it and if they didn't use the funds for that project, those grant funds would not be available to them. Mr. Richard advised he is not sure Mr. Stauffer said exactly what the Committee wanted him to say or to that he agreed to everything, but that the Committee would provide support of obtaining the grant.

Mayor Mowen inquired if a letter could be given to Mr. Stauffer if he would guarantee that when/if he receives the grant, he'll take care of the intersection. Mr. Ressler advised that the letter itself is being composed by David Burkholder. Mr. Thompson advised that the letter that is being discussed is a letter from the Borough to the Department of Transportation which does not commit to any agreement between the Borough and the developer. Mr. Thompson stated if the

conditions for the Borough to execute a letter of support is that an agreement is established between the developer and the Borough guaranteeing the improvements in the event the grant is awarded, then you're establishing some type of relationship between the Borough and the developer; and as a result, we could agree to issue the letter of support.

Mayor Mowen advised his concern is we issue a letter of support and Mr. Stauffer he obtains a grant and then says, "Okay, thanks" and that's the end of it. Mayor Mowen further advised if Mr. Stauffer is not willing to commit to improving the intersection if he gets the grant, then a letter of support should not be issued. President Rowe advised Mr. Stauffer stated if he doesn't get the grant, he will proceed with the development and will not make improvements to Bethany Road. President Rowe reiterated the development has been approved by Ephrata Township and will still go forward.

Mr. Thompson advised Council to consider the effects of if Mr. Stauffer is granted a partial award, then would happens to the intersection. Mr. Thompson stated staff will honor the conditions provided by Council in the written correspondence. Mr. Ressler advised the Committee did provide a listing of conditions.

President Rowe added that Mr. Stauffer stated if he receives the funding, it does not mean that he will do the entire road (meaning Bethany Road). President Rowe stated that Borough was requesting that utility and traffic signal improvements be the responsibility of the developer as far as moving the poles and the lines; in which, Mr. Stauffer seemed to balk at that thinking advising that should not be his responsibility. President Rowe advised she believes that concern needs to be part of the agreement between the Borough and the developer. Mr. Thompson advised an agreement has not been put into place. President Rowe advised the Committee was hoping there would be an agreement between the developer and the Borough before Council would consider providing a letter in support of the project. Mr. Ressler stated due to the request being time sensitive, there was supposedly communication going on between staff and the developer to finalize details.

President Rowe expressed her concern that the developer was pretty confident that all of the traffic from the road he is putting in, from the back of the development to Fulton Street, would take traffic down Fulton Street and up to Bethany Road to turn left onto Main Street. President Rowe expressed she has a concern that traffic will continue to follow Fulton Street either to Lake Street to Main Street at that traffic light or to State Street and turn left/right or even to the intersection of Fulton Street and West Main Street where we already have people trying to turn left onto West Main Street and it's not a very good situation. President Rowe further stated that all of this extra traffic is going to put a burden on the infrastructure of the Borough and that the Borough is not getting anything out of it. Mr. Richard advised President Rowe's concern was expressed to Mr. Stauffer during their Committee meeting. President Rowe further stated that her concern would be brought to Senator Aument's attention at the upcoming Town Hall meeting.

President Rowe advised she has a concern regarding Ragnar Events and inquired if they are going to be crossing SR272 at two different locations as only one location (Old Mill Road) was mentioned in their request. President Rowe further stated that they mentioned they would be crossing Academy Drive and West Main Street, but in order to get from Old Mill Road and SR272 and West Main Street, you have to cross SR272 a second time. President Rowe stated in the application, they stated they would be running on sidewalks and/or along the streets expressing her concern of runners in the streets with or against traffic.

Mayor Mowen advised Chief Harvey has reviewed the request in pretty good detail. Chief Harvey the Ragnar Run is a team event composing of a small group of people – some are running while others are in a vehicle. Chief Harvey further advised the appropriate PennDOT permits have been obtained and they have been doing this event for several years, but this is the first time they are coming through our area. Chief Harvey stated they will be coming into Ephrata via the Rail Trail, up to Oak Boulevard where they will have a team meeting, cross over SR 272 and Academy Drive, and then travel into Ephrata Township, West Cocalico Township and East Cocalico Township. Chief Harvey provided clarification it will not be a large event.

President Rowe inquired if there were any concerns about running on the roadway and/or the sidewalks. Chief Harvey advised he has no concerns and has seen these groups in action before.

Chief Harvey stated the team members are given safety briefings and all runners have to sign waivers. Mayor Mowen asked about crossing guards and Chief Harvey responded they stated they have everything needed.

Community Services Committee

Mr. Ressler advised the Committee reviewed the recommendations from the Ad Hoc Cultural Arts Grant Committee regarding the 2018 awards. The Committee will recommend that Borough Council make the following awards for 2018 at their March meeting:

<b>Ephrata Public Library</b>	\$ 2,850
Summer Reading Program	
<b>Ephrata Performing Arts Center</b>	\$ 1,800
Center Stage Theater Camp	
<b>Ephrata Concert Band</b>	\$ 1,900
Free Concerts in the Park	
<b>Ephrata Cloister Associates</b>	\$ 700
December Programs	
<b>Historic Society of the Cocalico Valley</b>	\$ 950
Off-Site Exhibits @ Local Institutions	
<b>Ephrata Area Recreation Center</b>	\$ 1,100
Summer Camps Program	
<b>Eicher Arts Center</b>	<u>\$ 500</u>
Free Community Events	
<b>Total</b>	<b>\$9,800</b>

Mr. Ressler advised the Committee reviewed a request received via email dated February 4, 2018 from Knead It Massage and Bodyworks to use the Richard Winter’s Memorial Trail for a Running on the Rails Event to be held on June 9, 2018 at 9:00 am. The Committee will recommend that Borough Council approve the request as part of the Consent Agenda at their March 12, 2018 meeting, subject to the receipt of a certificate of insurance naming the Borough as additional insured and the approval of an Incident Support Plan by the Chief of Police.

Mr. Ressler advised the Committee heard from Jim Summers, Executive Director of the Ephrata Recreation Center, who presented a new rate structure and additional member incentives for 2018 that resulted from the Ad Hoc Pool Committee held on October 16, 2017. The rate structure includes an increase and a new day pass with member rate. The new incentives presented are: Members Only Time, Saturdays, Sundays, and Holidays, will be from 10:30 am to 12:30 pm and the addition of an Adult Members Only picnic/luau. The new rate structure presented is as follows:

<u>Regular Season</u>		<u>Pre-Season</u>	
Pre-school resident	\$ 38	Pre-school resident	\$ 36
Pre-school non-resident	\$ 50	Pre-school non-resident	\$ 47

Pre-school day pass	\$ 4		
Pre-school w/ member	\$ 4		
Student resident	\$ 80	Student resident	\$ 76
Student non-resident	\$100	Student non-resident	\$ 95
Student day pass	\$ 10		
Student w/ member	\$ 8		
Adult resident	\$121	Adult resident	\$115
Adult non-resident	\$146	Adult non-resident	\$139
Adult day pass	\$ 13		
Adult w/ member	\$ 11		
Family resident	\$220	Family resident	\$209
Family non-resident	\$270	Family non-resident	\$256
Senior resident	\$ 92	Senior resident	\$ 87
Senior non-resident	\$113	Senior non-resident	\$107
Senior day pass	\$ 6		
Senior w/member	\$ 6		

Mr. Ressler advised the Committee will recommend that Borough Council approve the new rate structure and additional incentives as presented at their March 12, 2018 meeting.

Mr. Ressler advised the Committee reviewed a request from WellSpan Ephrata Community Hospital to use Grater Memorial Park on Friday and Saturday, June 1-2, 2018 to host their Annual Day in the Park Event per their letter dated January 23, 2018. The Committee will recommend that Borough Council approve the request as part of the Consent Agenda at their March 12, 2018 meeting, subject to the receipt of a certificate of insurance naming the Borough as additional insured and the approval of an Incident Support Plan by the Chief of Police.

Mr. Ressler advised the Committee reviewed and discussed the 2017 fourth quarter budget report for those areas under the Committee’s purview. The Committee had no budget concerns. No further action is required by the Committee.

Mr. Reinhold commented on the rate structure for Family Resident Pre-Season is \$100 less than it should be as it goes from \$220 to \$109 requesting the amount be double-checked.

Mr. Reinhold expressed he wished to see extending the hours for Members Only early access to 11:00 a.m. to 1:00 p.m. Mr. Ressler explained the Members Only access is a half hour prior and a half hour after regular pool operating time on Saturday’s and Sunday’s. A brief discussion of pool hours was held between Council members and Jim Summers, Ephrata Recreation Center, who advised this matter can be looked at mid-season and/or next year.

President Rowe provided additional information regarding if a visitor is sponsored by a member, they will receive their day pass at a reduced rate. President Rowe expressed her appreciation for the Committee and the Ad-Hoc Committee working together. Mr. Kilkuskie questioned how the member/visitor process would work. Mr. Summers advised the member would have to go through the gate with the visitor and re-enter the pool.

Mr. Richard questioned if there was any discussion regarding a member being responsible for a guest they bring into the pool. Mr. Summers advised there wasn’t discussion about the ramifications if a member’s guest does not behave. Mr. Summers advised a discussion was held if a person would pay more if they had more of a stake in who is at the pool. Mr. Richard stated in prior discussions, member(s) of the pool were not the problem and it was mainly day pass guests. Mr. Summers agreed but stated that some members also contribute to issues. Mr. Thompson advised a possible solution could be if a day pass visitor who entered with a member causes issues, both the visitor and the member would need to leave the premises which would hold some accountability for the member.

Mr. Richard expressed concern for some of the issues not being addressed. Mr. Summers

advised he believes the issues have been addressed further advising that last year was a lot better than the year before and that the culture has changed. Mr. Summers stated there were times a person could feel tension immediately upon entering the area and that tension is now gone. Mr. Reinhold stated he believes the tension was better this past year even with still having some incidents. Mr. Reinhold advised he believes with the budget including funds for additional staff that will be an improvement for this year.

Mr. Summers further stated whenever you have a thousand people gathered, there is typically armed security at the venue and the pool will have a Constable on duty. Mayor Mowen added that the Constable will be instructed to act and not just be visible.

Mr. Richard stated that he did receive comments from individuals advising they did see improvements last year, but that there is still room for further improvements. Mr. Summers advised he believes things are headed in the right direction. Mr. Thompson stated that with the improvement in the budget, it also allows for more mature staff members to be on hand which will hopefully contribute to a better season.

Mr. Ressler advised he observed the press taking pictures of the rates and wanted to review the \$109 rate which is an error and should be \$209. Mayor Mowen asked if that information is going to be shared to show the correct rate of \$209.

Mr. Reinhold questioned if the managers have the ability to direct the constables as to when they should walk the grounds. Mr. Summers advised the constables will be visible to patrons in an effort to decrease incidents.

Mr. Zimmerman advised the members of the Ad-Hoc Committee brought a lot of these points forward and were happy with the end result. Mr. Reinhold agreed and stated there are a lot of people who have an interest in the pool and advised “if you’re not constantly adapting, you’re dying.”

President Rowe advised the Special Projects Committee met and do not have any action items at this time.

President Rowe advised the Public Safety Committee and Municipal Enterprises Committee did not meet. President Rowe advised there were discussion items for each of those committees, however, they did not meet as there were no action items and inquired if those discussion items are going to be carried over to the March meetings. Chief Harvey advised Public Safety does not have any items other than the normal monthly items. President Rowe advised she thought there was something else listed on the agenda and Chief Harvey advised the only items involved the Ragnar event which involved the PennDOT permit and was turned over to Highway.

### **Opportunity for Citizens to be Heard**

Mr. Kilkuskie questioned the Rec Center’s Memorial Day 5K Race stating the report read, “The course will be open to traffic and emergency services standby is not required.” Mr. Kilkuskie expressed his confusion to that statement. Chief Harvey advised the Rec Center has been having races in that area for the past four to five years in which the residents in the area are notified of the race. The course does not cross over any state highways and is more of a “fun run” event. Chief Harvey advised the Rec Center has their own medical support and there is no need for fire and/or police support or traffic control to include fire police or a private entity.

Mr. Kilkuskie questioned the location of the proposed road going from the development to Fulton Street and was advised he can look at the proposed commercial development plan upon conclusion of the meeting.

### **Discussion/Announcements**

Mr. Barr stated he would like everyone to be careful “out there” due to the upcoming weather event(s).

Mr. Reinhold expressed his thanks to Mr. Thompson who addressed House Bill 1405 which was legislation brought forward to bring more regulations on public utility providers. Mr. Reinhold advised he was unable to be there in person, but did read positive results regarding the

testimony. Mr. Reinhold advised it is an asset to our constituents here with how we run utility and certainly don't want to be "coupled in" with other groups.

Mr. Reinhold questioned if the Borough's website could be updated to reflect correct Council term expiration dates and possibly a new picture be added.

Mayor Mowen thanked Council for sponsoring the Ephrata Cares events. Mayor Mowen stated it is a sad and severe situation with us losing two individuals within the last week. Mayor Mowen advised that the fire company responds to all cardiac arrests with most of them being drug related. Mayor Mowen further related there were seven deaths within the last month. Mayor Mowen said he spoke with an individual who asked, "Is it really that bad?" Yes, it is. Mayor Mowen stated that Ephrata leads the County in Narcan saves even more than Lancaster City. Mayor Mowen stated we had 51 versus their 29 further advising there were some discrepancies in the numbers of how they report them, but that we had 51. Chief Harvey advised currently the number does not include West Cocalico, Adamstown and Ephrata Township; however, some of the earlier data may have been convoluted. Chief Harvey stated there is a big push from the State to use another methodology of reporting which may be more accurate. Chief Harvey advised that we had the first save using Narcan in Lancaster County as well as we were one of the first departments to roll out Narcan-trained police officers and that we've been making a difference ever since.

Mr. Thompson reminded Council members that next Wednesday from 6:30 p.m. to 7:30 p.m., Senator Aument is having his Town Hall in Council Chambers.

Chief Harvey commented he has been working with a lot of organizers for upcoming events and advised they are now asking for approval in a timely manner. Chief Harvey expressed by doing so, the event request can be handled in the appropriate manner and go through the necessary approval channel(s).

Chief Harvey reminded Council that Active Shooter Training will be presented next Monday at 6:00 p.m. Chief Harvey invited Council members to bring along any family members and/or friends who may have an interest in the training.

### **Adjournment**

It was moved and seconded by to adjourn. The meeting was adjourned.

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D. Robert Thompson, Secretary