

EPHRATA BOROUGH AUTHORITY
MINUTES
April 8, 2013

A meeting of the Ephrata Borough Authority was held on Monday, April 8, 2013 at 8:00 AM in the Conference Room of Borough Hall, 124 South State Street. In attendance were Vice Chairman Gil Sager, Treasurer Gil Ochs, Assistant Treasurer Gail Bare, and Member Gary Snavelly. Chairman Ralph Mowen was absent.

Also present were Secretary D. Robert Thompson, Director of Operations Tom Natarian and Recorder Kathy Holzinger.

Vice Chairman Sager called the meeting to order at 8:00 AM.

Approval of Minutes – March 8, 2013

Motion by Mrs. Bare, seconded by Mr. Snavelly, and unanimously passed to approve the minutes of March 8, 2013.

**Ephrata Borough Authority Financial Statements year ended December 31, 2012/
Communication to those Charged with Governance**

Mrs. Bare said the statement highlights assessment of funding debt service; no findings or discrepancies in the audit. Please contact Mrs. Bare if you review the document and have questions.

Motion by Mr. Snavelly, seconded by Mr. Ochs to accept the Authority audit. Motion passed unanimously.

Bethany Gardens – Section III Sanitary Sewage Treatment Capacity

Mr. Thompson said the Authority received a sewer capacity request from Diehm & Sons for Bethany Gardens, Section III. The developer is planning to take one existing family dwelling and create two to six units; they are requesting 12 units of capacity. Staff is recommending approving the capacity request.

Motion by Mr. Snavelly, seconded by Mrs. Bare, to approve the sewer capacity request from Diehm & Sons for twelve hvu's of capacity. Motion passed unanimously.

Payment of Maher Duessel Invoice

Mr. Thompson said included in the packet is an invoice from Maher Duessel for \$5,600 for auditing services. Staff is recommending approval.

Motion by Mr. Ochs, seconded by Mr. Snavelly, and unanimously passed to approve payment of the Maher Duessel invoice in the amount of \$5,600.

Payment of Lancaster County Weeklies Invoice

The Authority also received an invoice from Lancaster County Weeklies in the amount of \$33.86 for advertising the last meeting where the date was changed; staff is recommending approval.

Motion by Mrs. Bare, seconded by Mr. Snavely, and unanimously passed to approve the payment of the Lancaster County Weeklies invoice in the amount of \$33.86.

Analysis of Quotations for Emergency Digester Cleaning

Mr. Thompson said at the last meeting he reported that \$765,000 was left from the BNR project. Mr. Thompson said we had issues with the digester; it got blocked up and it required an emergency cleaning. Staff received proposals from Synagro, Kline's and Mobile Dredging.

A memorandum was included in the packet dated March 22, 2013 from Mr. Natarian.

Mr. Thompson said Kline's and Mobile Dredging and Pumping were close, but Mobile Dredging & Pumping are more resourceful therefore Mobile was selected.

Mr. Thompson said the digester cleaning will consist of physical removal and disposal of material. It will cost approximately \$200,000 to clean the digester and another \$50,000 to dispose of the material. The digester cleaning is consistent with the scope of service in the BNR bond. This did not require bidding because it is maintenance. Mr. Thompson said this is part of the BNR project because the digester wasn't working. The digester cleaning cost will be approximately \$275,000-\$300,000.

2011 Construction Fund Requisition No. 67

Mr. Thompson said Construction Fund Requisition No. 75 is to Lloyd Z. Nolt Trucking in the amount of \$8,790.00 for hauling sludge to Manheim. Staff is recommending the Authority approve Construction Fund No. 67 in the amount of \$8,790.00 and authorize payment to Lloyd Z. Nolt Trucking in the same amount.

Motion by Mrs. Bare, seconded by Mr. Ochs to approve Construction Fund Requisition No. 67 authorizing Construction Fund Requisition No. 67 and payment to Lloyd Z. Nolt in the amount of \$8,790.00. Motion passed unanimously.

2011 Construction Fund Requisition No. 68

Mr. Thompson said Construction Fund Requisition No. 68 is to Martin Limestone in the amount of \$189.57 for stone that was laid at the Waste Water Treatment Plant so the trucks could access the area without problem. Staff is recommending the Authority approve Construction Fund No. 68 in the amount of \$189.57 and authorize payment to Martin Limestone in the same amount.

Motion by Mr. Snavely, seconded by Mr. Ochs to approve Construction Fund Requisition No. 68 authorizing Construction Fund Requisition No. 68 and payment to Martin Limestone in the amount of \$189.57. Motion passed unanimously.

2011 Construction Fund Requisition No. 69

Mr. Thompson said Construction Fund Requisition No. 69 is to L/B Water Service, Inc. in the amount of \$1,602.00 for replacement of pipe fittings and valves. Staff is recommending the Authority approve Construction Fund No. 69 in the amount of \$1,602.00 and authorize payment

to L/B Water Service, Inc. in the same amount.

Motion by Mr. Snavely, seconded by Mr. Ochs to approve Construction Fund Requisition No. 69 authorizing Construction Fund Requisition No. 69 and payment to L/B Water Service, Inc. in the amount of \$1,602.00. Motion passed unanimously.

Purchase of Manhole Sealing System

Mr. Thompson said the IMG has an I&I fund. When a municipality exceeds their purchase capacity they are required to pay a penalty. Akron still owns capacity so when they exceed their 500,000 for five consecutive days they pay charges.

Denver Borough is the only municipality that has requested the use of their funds.

Mr. Thompson said Ephrata Borough has gone to the IMG and requested \$10,939.94 to purchase a manhole sealing system.

Mr. Thompson said for the record the Borough Authority should authorize release of the money from the fund.

Motion by Mr. Ochs, seconded by Mr. Snavely to authorize the release of \$10,939.94 from the I&I fund conditioned on approval from the Intermunicipal Group. Motion passed unanimously.

Adjournment

Meeting duly adjourned at 8:25 PM.

Respectfully submitted,

D. Robert Thompson
Secretary