

COMMUNITY SERVICES COMMITTEE REPORT – SEPTEMBER 9, 2019

Members: Linda Martin, Chairperson, Greg Zimmerman, Ricky Ressler

Attendees: Linda Martin, Ricky Ressler, Sue Rowe, Ralph Mowen, Bob Thompson,
Tracy Roseberry, Kelly Withum

The Community Services Committee met on August 26, 2019 and discussed the following:

Action Items:

1. The Committee reviewed a request from Ephrata Cares to hold an Event, Ephrata Recovery Day, in the Grater Park on September 14, 2019 from 11 am – 3 pm. Ephrata Recovery Day is a sober, family fun event to celebrate people in recovery from addiction. There will be food, music, games and activities for children, and vendors set up who provide addiction and recovery related services. Ephrata Cares would like to host two vendors to sell food. One vendor has been secured and they are working on a second one. On a side note, Kelly Withum with Mainspring of Ephrata suggested to use local businesses for food vendors at events, where possible. The Committee will recommend that Borough Council approve the request at their September 9, 2019 meeting, subject to the receipt all necessary certificates of insurance.
2. The Committee reviewed a proposal from Hanover Engineering for engineering & design services for the Rail Trail Extension. Services to be performed as defined within the Proposal will be paid from Capital Reserve Fund – Account #31-59-080-7600 Railroad ROW Linear Park Project. This project, from just south of Chestnut Street to the Borough/Township Municipal Boundary Line at Autumn Hills Development, is planned for completion in 2020. The Committee will recommend that Borough Council conditionally approve the Agreement at their September 9, 2019 meeting, subject to the Agreement being in a form acceptable to the Borough Solicitor.
3. The Committee discussed the placement of the bike shed to be used for the Bike Share Program. The proposed shed placement is on the south side of the Police parking lot, near Fulton Street, with access to the shed facing south. Borough Manager Thompson suggested that the Bike Share Program be turned over to Mainspring, including maintenance of the bikes and the contents of the shed. The Borough should take ownership of the shed and the maintenance of the shed. Borough Manager Thompson stated that security lights will need to be installed. It was further discussed that Kelly Withum should go ahead and place the order for the bikes from Lititz Bike Works and then submit the receipt to the Borough for reimbursement from the WellSpan Grant. Additionally, it was mentioned that a sign will need to be placed in the Police parking lot indicating it is for authorized personnel only. The Committee will recommend that Council approve the bike shed location at their September 9, 2019 meeting.
4. The Committee agreed to move the following from a Discussion Item to an Action Item. The Committee discussed a request from Kelly Withum of Mainspring Ephrata to place message

boards at two locations on the Rail Trail that will display rail maps for the trail and for bikes for the Bike Park. The first location is proposed to be at the rail head, near Compleat Restorations and Lemon Street, parallel to the trail, opposite the bench and trash can. The second location is at the bike shed. Borough Manager Thompson mentioned that underground wires will need to be marked before installation. The Committee will recommend that Council approve the placement of message boards on the trail at their September 9, 2019 meeting.

Discussion Items:

1. The Committee reviewed the second quarter budget report for those activities under their authority. No issues or concerns were identified by the Committee.
2. The Committee reviewed the proposed Bike Park Rules, supplemental to standard park rules. It was suggested that the verbiage be changed for item #2 from *Helmet Required* to *Helmets strongly recommended*. There are some concerns about liability issues, so Borough Manager Thompson is going to check with the Borough's insurance carrier, Delaware Valley Insurance Trust, and Kelly Withum is going to check with SAMBA. Borough Manager Thompson informed the Committee that to be enforceable, it has to be adopted as a Resolution. No further action required at this time.
3. Kelly Withum shared with the Committee that location markers will be placed within the Bike Park in case there is a need to dispatch any emergency response team. The markers will allow for use of GPS devices to locate the caller. No further action is needed.
4. A suggestion was made to President Rowe by another Council Member that Council should place a monthly column in the Ephrata Review related to Council news and happenings. Andy Fasnacht with the Ephrata Review already informed Council that he will print a column any time one is submitted. President Rowe and Committee Chair Martin will work on identifying 6 – 12 subjects and then will bring in Council Members Reinhold & Weiler. Articles will be submitted to Borough Manager Thompson for review of accuracy and then he will be responsible for getting it to the Ephrata Review. This is an undertaking that Committee Chair Martin wants to make sure moves forward.
5. Discussions on a Dog Park will be on the September Agenda.
6. Staff Secretary Roseberry mentioned that the 2019 Dog Swim is scheduled to be held in September and that it did not get submitted to the Committee for approval. The Committee discussed the event and Borough Manager Thompson will notify Rec Center Executive Director, Jim Summers, to submit a written request before the Council Work Session. It will be discussed and voted on at the Work Session because the event is scheduled to be held prior to Council's Voting Session.