



## ELECTRIC SERVICE APPLICATION

Please complete all sections. Incomplete applications will be returned & could delay the job.

SERVICE ADDRESS: \_\_\_\_\_

Owner Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email \_\_\_\_\_

Electrician /Service Installer \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email \_\_\_\_\_

### SERVICE INFORMATION

Residential

Commercial

Industrial

*(New Commercial & Industrial services will require a site plan)*

Voltage

Amperage \_\_\_\_\_

120/240 Volt, Single Phase

Three Phase (see note #7)

Other \_\_\_\_\_

} **Contact Borough Electric (717-738-9236)  
for Service Location**

SERVICE ENTRANCE *(Please complete building permit section. Permit fees are to be expected.  
Electrical Inspections only provided by Associated Building Inspections 717-721-4224)*

New\*

Overhead

Upgrade

Underground

Temporary (Required Fee - \$100.00 plus permit & inspections fees)

Relocated

Remove Meter/Service (Required Fee - \$125.00)

Meter Test (Required Residential Fee - \$50.00)

} **No Permit Required**

\*For new service connections the owner needs to contact the Ephrata Borough Business Office (717-738-9222) at least one week prior to occupancy to have the utility account placed in the owners' name. Please be prepared to provide the required information to the Borough – home and work phone numbers, social security number, etc.

What is the type of heat (electric, oil, propane, etc.)? \_\_\_\_\_

Estimate date service will be required \_\_\_\_\_

Description of proposed work \_\_\_\_\_

List any special/unusual electrical equipment needs \_\_\_\_\_

Size and number of service conductors (if applicable) \_\_\_\_\_

I, \_\_\_\_\_ agree to adhere to the requirements listed below.  
*(please print name of applicant)*

\_\_\_\_\_  
Signature of applicant

Notes:

1. All electric service facilities of the customer shall be installed and maintained in accordance with the Electrical Code adopted by the Borough. The Borough will not connect electric service or facilities to a structure or building (or major alteration of a structure or building), which has new wiring unless the installation has been inspected and approved by the municipal electrical inspector.
2. The borough reserves the right to reject any application for service for any reason, including but not limited to those instances where such service is not available under a standard rate schedule or where such service would otherwise require excessive service or installation costs or where such service may adversely affect the level of service to other customers.
3. Electric will only be furnished by the borough if the applicant complies with all the provisions of Chapter 165 of the Code of the Borough of Ephrata and the customer agrees to accept and comply with all rules, regulations, rate schedules, terms, conditions and provisions of the same chapter.
4. No person or organization shall occupy any dwelling or building within the Borough unless electric service is furnished in accordance with the Borough's standard requirements for electric service.
5. Electric service is provided solely through the borough's electric meters to the customer for use on customer owned or rented/leased premises. No customer may resell any electric service provided by the borough or install any unauthorized metering system.
6. Whenever, in the judgment of the Electric Division, the customer's installation has become dangerous or defective or whenever, in the judgment of the Electric Division, the customer's service wires have been altered, tampered with or otherwise interfered with by the customer, the Borough reserves the right to disconnect the electrical service.
7. Three phase may be available. Individual requirements should be discussed early with the Borough Electric Division and will be handled on a case-by-case basis. Please contact the Borough for three phase voltage types, requirements and availability at 717-738-9236.
8. Each applicant for electric service involving special facilities or equipment must complete and execute an agreement identifying all special requirements of the applicant's installation or use of electricity and agreeing to comply with the conditions of service and such other requirements as may be deemed by the Borough Electric Division to be reasonably necessary for safe and efficient electric service.

Date Paid \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_ Cashier's Initials \_\_\_\_\_

# ELECTRIC SERVICE PERMIT INFORMATION

*(Complete for New Services, Upgrades, Temporary Services, and Relocations.  
Allow a minimum of five (5) working days for permit to be issued)*

Total Cost of Electrical work \_\_\_\_\_

Anticipated Start/Finish Date \_\_\_\_\_/\_\_\_\_\_

If Residential Work:

Single-Family

Two-Family

Approximate number of electrical inspections needed \_\_\_\_\_

---

---

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the approved, construction documents and PA Act 45 (Uniform Construction Code) where applicable. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the *owner* or lessee of the building or structure, or *agent* of either, or by the *registered design professional* employed in connection with the proposed work.

**I certify that the code administrator or the code administrator’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.**

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Print Name of Owner or Authorized Agent

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date