

## Codes Compliance Representative

The Borough of Ephrata seeks qualified applicants for a full-time Building Inspector in our Code Enforcement Division. Primary responsibilities include reviewing residential building permits and plans for compliance with codes, regulations and standards and to ensure the protection of public health, safety and welfare. He/she will conduct residential inspections as they relate to approved permits and plans to ensure compliance and assist the Zoning Officer to assure compliance with adopted zoning ordinances. He/she will coordinate the review and update of existing building codes and investigate allegations of non-compliance with building codes and related ordinances and apply enforcement procedures to abate non-compliance as well as coordinate the rental unit program.

Job Requirements include, but are not limited to a working knowledge of residential construction concepts, practices, procedures and building materials. Residential construction working experience and two years' experience as a Building Inspector and/or Code Enforcement Officer is preferred and the ability to read site plans and construction blueprints as well as basic proficiency in Microsoft Outlook and Word is required.

A Building Code Official, BCO certification must be obtained. Property Maintenance and Housing Inspector Certification **and** Residential Inspector certifications for Building, Plumbing, Mechanical/HVAC and Energy must be obtained within 12 months of employment. Candidates must have effective communication skills and a valid PA driver's license.

The Borough offers a competitive salary and a comprehensive benefits package. To learn more about the Borough, check out our website at [www.ephrataboro.org](http://www.ephrataboro.org).

Qualified persons may email a resume with references to [skramer@ephrataboro.org](mailto:skramer@ephrataboro.org) or mail it to:

Human Resources Dept,  
Borough of Ephrata,  
124 South State Street,  
Ephrata, PA 17522.

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