

At the Ephrata Public Library

Beginning July 2017, CareerLink[®] of Lancaster County will host vital programs at the Ephrata Public Library that will get you on the path to sustainable income.

July 7: Resume Workshop	October 13: Essential Skills
July 21: Resume Critique	October 20: Resume Workshop
August 4: Ace the Interview	October 27: Resume Critique
August 18: Essential Skills	November 10: Ace the Interview
September 1: Resume Workshop	November 24: No Program Scheduled
September 18: Resume Critique	December 8: Essential Skills
September 29: Ace the Interview	December 22: Resume Workshop

All programs run from 1:00—3:00 PM

Programs are located in the Exploratorium & Community Commons

Description of Programs

Resume Workshop During this workshop, you will gain a better understanding of how a resume should look. Learn different ways to make yours stand out in a pile of hundreds, and find out what you should and shouldn't do.

Resume Critique Have a CareerLink[®] staff member review your resume to ensure that all spelling, grammar, verb tense, formatting and punctuation are correct.

Ace the Interview This workshop studies the critical role of interview preparation, the skills necessary to confidently conduct an interview and the follow-up process.

Essential Skills Through the use of fun interactive games and activities, this workshop will help participants to identify and understand each essential skill as well as barriers that come with each. We will cover Teamwork, Communication, Adaptability and Problem Solving.