



EPHRATA BOROUGH COUNCIL

Voting Session Agenda

Monday, February 12, 2024

Call to Order

Invocation:

- Rev. Brian Messler, Ephrata Church of the Brethren

Pledge of Allegiance

Attendance / Roll Call

Approval of Council Agenda

Approval of Minutes:

- Borough Council Reorganization Meeting Minutes – January 2, 2024
- Borough Council Regular Meeting Minutes – January 8, 2024

Proclamation:

- Black History Month

Municipal Moment:

- Casey Ellis, Ephrata Area Social Services

Opportunity for Citizens to Be Heard

Action Items:

- Approval of Reports (Includes the following approvals)**
 - Committee Reports:
 - Budget and Finance Committee
 - Development Activities Committee
 - Public Safety Committee
 - Highway Committee
 - Municipal Enterprises Committee
 - Community Services Committee
 - Personnel Committee
 - January 2024 Borough of Ephrata Management Report
 - January 2024 Borough of Ephrata Operations Report
 - January 2024 General Ledger Report
 - January 2024 Ephrata Pioneer Fire Company
 - December 2023 Lincoln Fire Company
 - January 2024 Lincoln Fire Company
 - January 2024 Ephrata Community Ambulance Association Report
 - January 2024 Emergency Management Activity Report
 - Shade Tree Commission January 2024 Meeting Minutes
 - 4th Quarter 2023 Department Reports:
 - Finance
 - Police
 - Electric
 - Inspection/Codes
 - Wastewater
 - Public Works
 - Water
 - Sanitation
 - 4th Quarter 2023 Organization Reports:
 - Ephrata Public Library
 - Ephrata Recreation Center
 - Mainspring of Ephrata
 - 4th Quarter 2023 Mayor's Revenue Report

❑ **Approval of Committee Recommendations**

❑ **Budget and Finance Committee**

1. That Borough Council adopt Resolution #2024-04 exonerating taxes on Borough-owned properties.
2. That Borough Council adopt Resolution #2024-05 authorizing disposition of records.

❑ **Public Safety Committee**

1. That Borough Council authorize the Police Department to pursue a Pennsylvania Commission on Crime and Delinquency (PCCD) Technology Grant for a Fornescope™ Contactless Fingerprint Detection device.
2. That Borough Council authorize Chief McKim to enter into an agreement with Kimberly A. Miller & Associates Law Enforcement Consulting Services to conduct the 2024 promotional process and to authorize the unbudgeted expenditure of \$16,000 in pursuit of the process.

❑ **Highway Committee**

1. That Borough Council conditionally approve the use of Franklin Street parking lot on June 12, 2024 from 9:00 AM to 3:00 PM to park approximately 50 antique automobiles subject to Borough receipt of a certificate of insurance naming the Borough as additional insured.
2. That Borough Council enact Ordinance No. 1579 amending the Code of the Borough of Ephrata, Chapter 305, Vehicles and Traffic, Section 305-100, Schedule XVII: Parking Prohibited at All Times within a designated location along West Fulton Street.
3. That Borough Council enact Ordinance No. 1580 amending the Code of the Borough of Ephrata, Chapter 305, Vehicles and Traffic, Section 305-103, Schedule XX: Special Purpose Parking Zones within a designated location along Terrace Avenue.

❑ **Municipal Enterprises Committee**

1. That Borough Council appoint Nancy Harris to the PMEA Board seat.
2. That Borough Council appoint Bruce Haws to the AMP Board seat.
3. That Borough Council authorize the President of Borough Council to execute a contract with HRG for \$172,600 for the development of a stormwater utility using all parcels to develop the impervious surface calculations.
4. That Borough Council authorize the Borough Manager to execute the brokerage agreement with Evolution Markets, Inc., for the sale of the Solar Renewable Energy Credits.

❑ **Community Services Committee**

1. That Borough Council approve the 2024 Cultural Arts Grant Awards as listed below:

Ephrata Public Library – Summer Reading Program.....	\$3,800.00
Ephrata Cloister Associates – Winter Programs.....	\$1,000.00
Historical Society of the Cocalico Valley – Lt. Gen. Ronald R. Blanck Exhibit.....	\$1,500.00
Ephrata Recreation Center - Summer Camp Programs.....	\$1,300.00
Ephrata Recreation Center - Concerts in the Park.....	\$1,900.00
Mainspring of Ephrata – Whistle Stop Plaza Murals Repair.....	\$1,000.00
2. That Borough Council approve to pursue with Option 1 as outlined in the Solicitor’s January 4, 2024, memorandum regarding the completion of the last segment of the Warwick to Ephrata Rail Trail (WERT).

Personnel Committee

1. That Borough Council ratify the following Ephrata Borough Council documents:

- By-Laws
- Code of Ethics/Conflicts of Interest Guidelines
- Rules of Order
- Borough Council Meeting Guidelines
- Committee Meeting Guidelines
- Budget Night Policy
- Whistleblower Policy
- Performance Management Process
- Performance Evaluation/Borough Manager
- Performance Evaluation/Chief of Police

Approval of Checks and ACH Register

- Checks 52972 through 53213 and the ACH Register dated February 1, 2024

Opportunity for Citizens to Be Heard

Discussion / Announcements

Adjournment