

**BOROUGH OF EPHRATA – COUNCIL MEETING AGENDA
MONDAY, NOVEMBER 8, 2021**

Moment of Silence / Pledge of Allegiance

Attendance / Roll Call

Approval of Council Agenda as Presented

Approval of Minutes

- Borough Council Work Session Minutes – October 4, 2021
- Borough Council Regular Meeting Minutes – October 11, 2021
- Borough Council Regular Meeting Minutes – Reconvened October 18, 2021

Municipal Moment: Ephrata Area Ambulance Association

Opportunity for Citizens to Be Heard

Action Items:

- ***Approval of Reports (Includes the following approvals)***
 - Committee Reports:
 - Budget and Finance Committee
 - Development Activities Committee
 - Public Safety Committee
 - Highway Committee
 - Municipal Enterprises Committee
 - Community Services Committee
 - Special Projects Committee
 - Personnel Committee
 - October 2021 General Ledger Report
 - Ephrata Pioneer Fire Company October 2021 Report
 - Lincoln Fire Company October 2021 Report
 - Ephrata Community Ambulance Association October 2021 Report
 - Ephrata Emergency Management October 2021 Report
 - 3rd Quarter 2021 Department Reports:
 - Finance
 - Police
 - Electric
 - Inspection/Codes
 - Wastewater
 - Public Works
 - Water
 - Sanitation
 - 3rd Quarter 2021 Community Reports:
 - Ephrata Public Library
 - Ephrata Performing Arts Center
 - Ephrata Recreation Center
 - Historical Society of the Cocalico Valley Quarterly Report
 - Mayor's Revenue Report
 - Police Civil Service Commission 2020 Annual Report

- ***Approval of Consent Agenda***

1. That Borough Council authorize the release of \$50,103.00 to Weaverland Mennonite Homes for the land development improvements located at 1307 Apple Street. (Development Activities)
2. That Borough Council authorize the President of Borough Council and Borough Secretary to execute the Subdivision and Land Development Agreement with the developer, Horst Plumbing, subject to it being in a form acceptable to the Solicitor. (Development Activities)

- ***Approval of Committee Recommendations***

Budget and Finance Committee

1. That Borough Council ratify the acceptance of Springbrook software migration proposal to move to Cloud-based software. Annual product pricing will be \$77,166.00 and the Fixed Professional Service Migration fee will be \$12,000.00.
2. That Borough Council approve an unbudgeted expenditure of \$7,000 from the unallocated balance of the General Fund as requested from the Ephrata Public Library representing reimbursement of audit fees for 2020.
3. That Borough Council approve an unbudgeted internal service expenditure of \$300,000 for a transfer from the General Fund to the Mobile Equipment Fund.
4. That Borough Council approve updating contact information for all Ephrata Borough savings and checking accounts with Ephrata National Bank – deleting the signature authority of President Rowe effective 12/31/2021 and D. Robert Thompson effective 1/15/2022.

Development Activities Committee

1. That Borough Council approve the request to install additional monitoring wells with one on the Ephrata Public Library property and the other three wells within the street right-of-way of Old Mill Road subject to the execution of a new or amended agreement prepared by the Solicitor.
2. That Borough Council authorize the change to the Borough Building Maintenance Capital project for 2021 to include the cost of security cameras, \$8,472.75, at the Haller property.

Highway Committee

1. That Borough Council award Bid #21-6 Traffic Signal Upgrades to C.M. High, Inc. for their total bid amount of \$39,000.00.
2. That Borough Council conditionally approve Comcast's Drawing No. 0931920019-E, Sheets 1-20, last revised October 12, 2021 subject to a fully executed Street Opening and Cable System Construction Agreement, Borough receipt of a satisfactory performance guarantee in the amount of \$203,425.00, and provision of a certificate of insurance naming the Borough as additional insured.
3. That Borough Council conditionally approve Comcast's Drawing No. 0931920019-F, Sheets 1-20, last revised November 3, 2021 subject to a fully executed Street Opening and Cable System Construction Agreement, Borough receipt of a satisfactory performance guarantee in the amount of \$335,979.00, and provision of a certificate of insurance naming the Borough as additional insured.

4. That Borough Council approve a waiver of Section 281-45.A of the Code of the Borough of Ephrata, sidewalk installation along Parkview Heights Road, for the property located at 150 Heatherwood Drive (Lancaster County Tax Account #260-59519-00000).

Municipal Enterprises Committee

1. That Borough Council authorize a payment from Account # 31-49-055-7600, not to exceed \$6,000, for the relocation/replacement of a resident shed as part of the Gross Run Streambank Restoration Project.

Personnel Committee

1. That Borough Council approve the Ephrata Borough Council Telecommunications Policy as revised.
 2. That Borough Council approve the Ephrata Borough Council Rules of Order as revised.
 3. That Borough Council approve the Ephrata Borough Council Borough Council Meeting Guidelines as revised.
 4. That Borough Council approve the Ephrata Borough Council Committee Meeting Guidelines as revised.
 5. That Borough Council approve the Ephrata Borough Council Budget Night Policy as revised.
- *Approval of Checks and ACH Register*
 - Checks 46434 through 46687 and the ACH Register dated October 28, 2021

Opportunity for Citizens to Be Heard

Discussion / Announcements

Adjournment