

PERSONNEL COMMITTEE

Agenda for August 9, 2021 Meeting (Revised)

Executive Session

Action Items:

Discussion Items:

1. Salaried Employee Handbook
2. Revision of Evaluation Documents (held from December 2020)
3. Review of Job Descriptions (held from 2019)
4. Status of September 7 Workshop/Plan for November 1 Workshop/Priority for 2022 Workshops
5. Amend Ephrata Borough Council Telecommunications Policy/Create Additional Policy
6. Compensation for Borough Council Members (revisited from 2011)

Old Business Items:

1. Personnel Committee Members Ideas for Priorities (held from August 2020)
2. Social Media Intern – discussion of job duties (held from January 2021)
3. Future and Priority of Policies/Guidelines (held from August 2020)
4. Retreats for 2021 – Dates and Topics (held from August 2020)
5. Review of ratified documents (as time permits – held from January 2021)

Miscellaneous Items:

Next Meeting Date: September 13, 2021 (15 minutes following adjournment of regular meeting)

**THIS IS THE PRELIMINARY AGENDA FOR THE MEETING NOTED ABOVE.
THIS AGENDA MAY BE REVISED AT ANY TIME.
(Last Revised: August 3, 2021)**