

## HIGHWAY COMMITTEE REPORT – FEBRUARY 12, 2024

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**Members:** Musser, Chairman; Barr, Vice Chairman; Buohl, Member; Zimmerman, Alternate; Burkholder, Staff

**Attendees:** Committee: Musser, Chairman; Barr, Vice Chairman; Buohl, Member; Zimmerman, Alternate  
Council: Reinhold, Martin, Aronson, Richard  
Staff: Burkholder, Harris, McKim  
Guests: Greg Martin, Steve Aronson

The Highway Committee met on January 22, 2024, at 5:30 PM at Ephrata Borough Hall, 124 South State Street.

### **Approval of Agenda:**

Mr. Burkholder provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Borough business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Committee Chair Musser asked if there were any requests to add a matter of Borough business to the meeting agenda. Seeing none, Mr. Musser asked for a motion to accept the meeting agenda as posted. Mr. Barr moved and Mr. Buohl seconded to approve the meeting agenda as posted. The motion carried unanimously.

### **Action Items:**

1. The Committee reviewed a January 16, 2024, email request from Mr. Steve Aronson, Director of Marketing for Historic Ephrata Cloister Associates, on behalf of the Ephrata Cloister and the Horseless Carriage Club of America, to use a section of Franklin Street parking lot on Wednesday, June 12, 2024 between 9:00 AM and 3:00 PM to park approximately 50 antique automobiles. The Committee will recommend that Borough Council conditionally approve the request subject to Borough receipt of a certificate of insurance naming the Borough as additional insured at their February 12, 2024 meeting.
2. The Committee reviewed an Ordinance to amend the Code of the Borough of Ephrata, Chapter 305, Vehicles and Traffic, Section 305-100, Schedule XVII: Parking Prohibited at All Times within a designated location along West Fulton Street. The Committee will recommend that Borough Council enact Ordinance No. 1579 at their February 12, 2024 meeting.
3. The Committee reviewed an Ordinance to amend the Code of the Borough of Ephrata, Chapter 305, Vehicles and Traffic, Section 305-103, Schedule XX: Special Purpose Parking Zones within a designated location along Terrace Avenue. The Committee will recommend that Borough Council enact Ordinance No. 1580 at their February 12, 2024 meeting.

**Discussion Items:**

1. The Committee heard from Mr. Greg Martin of 1304 Marilyn Avenue regarding his concern about timely snow removal from the American Legion parking lot by Ephrata Borough Public Works staff. Borough staff will effectively communicate as necessary to improve timely snow removal in this area.
2. The Committee reviewed a December 6, 2023, email from the Borough Solicitor regarding ADA ramp guidance prompted by a property owner request that the Borough replace his existing curb and sidewalk adjacent to an alley crossing with an ADA compliant ramp. The Borough Solicitor advises the ultimate solution would be to wait until the adjacent roadway is scheduled for improvements in 2028 and install ADA compliant ramps at that time. Borough staff will notify the property owner.
3. The Committee reviewed the Fourth Quarter 2023 Budget Report for those activities under their purview and had several questions addressed by staff. Mr. Burkholder updated the Committee on capital projects.
4. The Committee discussed parking kiosks and was advised that formal quotes were received late in the day on Monday and that staff did not have time to review the quotes prior to the Committee meeting. Staff answered several questions. The Committee was advised that staff will discuss lead times for the parking kiosks with the vendor and staff will finalize purchasing information for review by Committee at their February 2024 meeting.