

## HIGHWAY COMMITTEE REPORT – FEBRUARY 13, 2023

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**Members:** Richard, Chairman; Martin, Vice Chairman; Musser, Member; Buohl, Alternate; Burkholder, Staff

**Attendees:** Committee: Richard, Chairman; Martin, Vice Chairman; Musser, Member; Buohl, Alternate  
Council: Reinhold, Council President; Ressler  
Staff: Burkholder, Harris  
Guests: None

The Highway Committee met on January 23, 2023 at 5:30 PM at Ephrata Borough Hall, 124 South State Street.

### **Approval of Agenda:**

Mr. Burkholder provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Borough business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Committee Chair Richard asked if there were any requests to add a matter of Borough business to the meeting agenda. Seeing none, Mr. Richard asked for a motion to accept the meeting agenda as posted. Ms. Martin moved and Mr. Musser seconded to approve the meeting agenda as posted. The motion carried unanimously.

### **Action Items:**

1. The Committee reviewed a disposition of assets request regarding a 2002 Chevrolet Truck Chassis with Altec Digger Derrick, VIN 1GBP7H1C12J512160, with 14,337 miles and 3,031 hours of use to be sold via public auction. The vehicle has an estimated value of \$7,500.00. The Committee will recommend that Borough Council approve this disposition of assets and authorize the President of Borough Council and Borough Secretary to execute Resolution #2023-03 at their February 13, 2023 meeting.
2. The Committee reviewed a disposition of assets request regarding a 2015 Toro GroundsMaster 4000D wide area mower, SN 314000197, with 4,188 hours of use planned for trade-in towards a new commercial wide area mower. This equipment has trade-in value of \$9,000. The Committee will recommend that Borough Council approve this disposition of assets and authorize the President of Borough Council and Borough Secretary to execute Resolution #2023-04 at their February 13, 2023 meeting.
3. The Committee reviewed a request to purchase a new model year John Deere 1600 Turbo TerrainCut commercial wide area mower to be used and maintained by Ephrata Recreation Center staff for Borough property grounds keeping purposes. Purchase price less trade-in is \$57,096.75. This is a \$57,000 budgeted purchase from the 2023 Mobile Equipment Fund. The over-budget amount of \$96.75 will be paid from Parks O&M fund. The Committee will recommend that Borough Council authorize the purchase of the mower for \$57,096.75 from Deer Country Farm & Lawn, Inc., Manheim, PA through Costars Contract #4400020085 at their February 13, 2023 meeting.
4. The Committee reviewed an Ordinance to amend the Code of the Borough of Ephrata, Chapter 305, Vehicles and Traffic, Section 305-101, Schedule XVIII Parking Prohibited Certain Days and Hours

within designated locations of Railroad Avenue. The Committee was advised that Ordinances can be repealed as necessary. The Committee will recommend that Borough Council enact Ordinance No. 1574 at their February 13, 2023 meeting.

**Discussion Items:**

1. The Committee further discussed the West Main Street & Oak Street intersection regarding vehicles occasionally parking along the north side of West Main Street to close to the North Oak Street intersection. Citing existing similar conditions prevalent throughout the Borough the Committee agreed they will no longer pursue this issue and required it be removed from future Highway Committee meeting agendas.
2. The Committee reviewed updated parking meter/kiosk cost estimates provided by Steve Snyder with IPS Group and discussed leasing versus purchasing parking meters and kiosks as well as eliminating meters and using kiosks, exclusively. Committee asked staff to arrange for a different parking meter vendor presentation to be conducted at the next scheduled meeting of Highway Committee.
3. Committee Chair Richard inquired about the status of the damaged South Oak Street bridge railing and was advised that Public Works is checking with PennDOT to determine if they stock surplus sections of comparable railing that they would sell to the Borough. If no existing railing sections available from PennDOT, local metal fabricators will be contacted to provide cost estimates to repair the damaged railing. The Borough will pursue bridge railing damage expenses from the vehicle driver's insurance company upon obtaining costs to repair the railing.

**Old Business Items:**

1. Apple Street truck traffic continues to be monitored following completion of Garden Spot Auto Auction's (GSSA) construction project. Committee Chair Richard asked staff to contact Lt. McKim to inquire if there are any complaints, issues, or concerns the Ephrata Police are aware of following completion of GSAA's construction project and report at the next scheduled meeting of Highway Committee.

**Miscellaneous Items:**

1. None