

BUDGET AND FINANCE COMMITTEE REPORT – FEBRUARY 8, 2021

Members: Ressler, Chairman; Weiler, Vice Chairman; Zimmerman, Member; Barr, Alternate; Thompson, Staff

Attendees: Ressler, Chairman; Weiler, Vice Chairman; Zimmerman, Member; Thompson, Rowe, Reinhold, Martin

The Budget & Finance Committee met on January 25, 2021, and discussed the following:

Action Items:

1. The Committee reviewed Resolution 2021-1 exonerating the Borough from paying Borough real estate taxes. The Committee will recommend that Borough Council adopt the resolution. This item will appear on the Consent Agenda.
2. The Committee reviewed the list for the annual disposal of records. The records are being disposed in accordance with the guidelines from the Pennsylvania Historic and Museum Commission. The Committee will recommend that Borough Council approved the disposition of records per the January 20, 2021 memorandum from Heidi (Showalter) to the Management staff. This item will appear on the Consent Agenda.

Discussion Items:

1. Borough Manager Thompson informed the Committee that there is a vacancy on the Ephrata Borough Authority board. He is recommending that Council consider appointing former Wastewater Manager John Keller to fill the vacancy if he is willing to serve. The Committee has no objections to appointing Mr. Keller if he is willing to serve.
2. Mr. Thompson reviewed with the Committee the 2021 list of purchase orders carried over from the 2020 budget. The Committee was satisfied with the information and had no questions or comments.
3. Mr. Thompson discussed with the Committee the reallocation of wastewater expenditures in the 2021 Borough Budget. The reallocations did not impact the Consolidated Fund Summary and the Committee was satisfied with the explanation provided. No further action is required.
4. Mr. Thompson informed the Committee that the Pioneer Fire Department received a very favorable offer to purchase their existing aerial truck and were authorized by their membership to sell the truck. The fire department wanted the Borough to know the circumstance in the sale as they are very appreciative of the Borough's support. They plan to purchase a pre-owned aerial to get them through the period from the sale of the existing truck until delivery of the new aerial. The Committee understood the fire departments reasoning and is supportive of the actions taken. No action is required.
5. The Committee reviewed the invoice from Solicitor McManus and had no questions or concerns.
6. The Committee reviewed the check and ACH register and had no questions or concerns.

Old Business Items:

No old business items were discussed.