

**EPHRATA AREA JOINT AUTHORITY
MINUTES – APRIL 13, 2023**

The Ephrata Area Joint Authority met on Thursday, April 13, 2023, at 7:00 PM, in the Council Chambers of Borough Hall, 124 S. State Street, Ephrata, PA.

In attendance were Gary Landis, Vice Chairman; Steve Sawyer, Treasurer; as well as Members Timothy Barr, Clark Stauffer and Jonathan Zimmerman. Absent was Thomas Reinhold, Chairman.

Also in attendance were Jeff Bologa, Becker Engineering, LLC; Attorney Aaron Zeamer, Russell, Krafft & Gruber, LLP; Nancy Harris, Secretary; Karen Gerhart, Director of Finance; Steve Morrison, Director of Utilities; Scott Mohn, Water Operations Manager; and Stephanie Fasnacht, Recorder.

Call to Order

Vice Chairman Landis called the meeting to order at 7:00 PM.

Vice Chairman Landis began the meeting by welcoming Jonathan Zimmerman to the Board who is serving as a Clay Township representative.

Adoption of Agenda

Ms. Harris provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Authority business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Vice Chairman Landis asked if there were any requests to add a matter of Authority business to the meeting agenda. Seeing none, Vice Chairman Landis asked for a motion to accept the meeting agenda as posted. Mr. Barr moved and Mr. Stauffer seconded to approve the meeting agenda as posted. The motion carried unanimously.

Approval of Minutes – March 9, 2023

Mr. Sawyer moved and Mr. Barr seconded to approve the March 9, 2023, Meeting Minutes. Motion carried unanimously.

Public Comments

With no visitors in attendance, Vice Chairman Landis moved onto the discussion of the Financial Reports and Payment of Bills.

Financial Reports

Mr. Stauffer moved and Mr. Sawyer seconded to approve the financial reports. Motion carried unanimously.

Payment of Bills

Mr. Barr moved and Mr. Sawyer seconded to ratify the payment of the bills. Motion carried unanimously.

Action Items**a. Resolution 2023-2: Ephrata National Bank Wealth Management Account – Updating Authorized Signers**

Mr. Sawyer moved and Mr. Barr seconded to adopt Resolution 2023-2: Ephrata National Bank Wealth Management Authorized Signers. Motion carried unanimously.

b. Resolution 2023-3: Peoples Security Bank Account – Updating Contact Information, Signers and Online Access Authorizations

Mr. Stauffer moved and Mr. Barr seconded to adopt Resolution 2023-3: Peoples Security Bank Authorized Signers. Motion carried unanimously.

c. EAJA2223-1 Replacement of Existing Water Service Lines Bid Award

Mr. Sawyer moved and Mr. Barr seconded the bid be awarded to the apparent low bidder, A.H. Moyer, Inc., 820 East Lincoln Avenue, Myerstown, PA 17067, in their total bid amount of \$199,517.00. Motion carried unanimously.

Discussion Items**a. Changing of Board's Meeting Time**

A brief discussion was held regarding the possibility of changing the Board's meeting time. The Board agreed to keep the meeting time at 7:00 PM.

Old Business Items**a. Highpoint Church**

Mr. Morrison advised that the project is moving forward with more information to follow.

b. New Joy Church

Ms. Harris advised that ELA Group submitted easements documents for review with more information to follow.

Operations Report

- System Demand:
 - 1.849mgd Average for the Month of March
 - 1.834mgd Average for the Year
- Accounted For Water
 - 74.5% for the Month of March
 - 81.1% for the Year

Mr. Mohn advised Staff is monitoring a possible leak within the system and will contact Dave Bonkovich, if needed, for further assessment and pinpointing of the location.

Mr. Stauffer commented that due to the economic changes being experienced, it may be valuable for Staff to “use the telephone” to obtain the “best price” when obtaining bids.

Next Meeting Date

The next meeting date is Thursday, May 11, 2023, at 7:00 PM.

Adjournment

Mr. Stauffer motioned to adjourn the meeting. The meeting was adjourned at 7:36 PM.

Respectfully submitted,

Nancy E. Harris, P.E.
Secretary

SJF

DRAFT