

## **EPHRATA AREA JOINT AUTHORITY MINUTES – JUNE 8, 2023**

The Ephrata Area Joint Authority met on Thursday, June 8, 2023, at 7:00 PM, in the Council Chambers of Borough Hall, 124 S. State Street, Ephrata, PA.

In attendance were Thomas Reinhold, Chairman; Gary Landis, Vice Chairman; Steve Sawyer, Treasurer; Jonathan Zimmerman, Assistant Treasurer; as well as Members Timothy Barr and Clark Stauffer.

Also in attendance were Jeff Bologa, Becker Engineering, LLC; Attorney Aaron Zeamer, Russell, Krafft & Gruber, LLP (via video conference); Nancy Harris, Secretary; Karen Gerhart, Director of Finance; Steve Morrison, Director of Utilities; Scott Mohn, Water Operations Manager; and Stephanie Fasnacht, Recorder.

### **Call to Order**

Chairman Reinhold called the meeting to order at 7:00 PM.

### **Adoption of Agenda**

Ms. Harris provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Authority business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Chairman Reinhold asked if there were any requests to add a matter of Authority business to the meeting agenda. Seeing none, Chairman Reinhold asked for a motion to accept the meeting agenda as posted. Mr. Barr moved and Mr. Landis seconded to approve the meeting agenda as posted. The motion carried unanimously.

### **Approval of Minutes – May 11, 2023**

Mr. Landis moved and Mr. Barr seconded to approve the May 11, 2023, Meeting Minutes. Motion carried unanimously.

### **Public Comments**

With no visitors in attendance, Chairman Reinhold moved onto the discussion of the Financial Reports and Payment of Bills.

### **Financial Reports**

Mr. Zimmerman moved and Mr. Barr seconded to approve the financial reports. Motion carried unanimously via roll call vote.

### Payment of Bills

Mr. Stauffer moved and Mr. Barr seconded to ratify the payment of the bills. Motion carried unanimously via roll call vote.

### Action Items

- a. **Resolution 2023-4: Ephrata National Bank Account – Updating Authorized Signers**  
Mr. Stauffer moved and Mr. Sawyer seconded to adopt Resolution 2023-4: Ephrata National Bank Account – Updating Authorized Signers. Motion carried unanimously.
- b. **Resolution 2023-5: Ephrata Wealth Solutions Account – Updating Authorized Signers**  
Mr. Landis moved and Mr. Barr seconded to adopt Resolution 2023-5: Ephrata Wealth Solutions Account – Updating Authorized Signers. Motion carried unanimously.
- c. **Resolution 2023-6: Peoples Security Bank & Trust Account – Updating Authorized Signers**  
Mr. Sawyer moved and Mr. Barr seconded to adopt Resolution 2023-6: Peoples Security Bank & Trust Account – Updating Authorized Signers. Motion carried unanimously.
- d. **Resolution 2023-7: Adopt the 2023/2024 Budget and Program of Services**  
Mr. Stauffer moved and Mr. Sawyer seconded to adopt Resolution 2023-7: Adopt the 2023/2024 Budget and Program of Services. Motion carried unanimously via roll call vote.
- e. **Highpoint Community Church: Request to Reduce Financial Security (FINAL)**  
Mr. Sawyer moved and Mr. Barr seconded to approve the release of \$18,818.00 in financial security currently held by the Authority to secure completion of water facilities associated with the Improvement Agreement. Motion carried unanimously.

### Discussion Items

- a. None

### Old Business Items

- a. **Highpoint Church**  
Jeff Bologa, Becker Engineering, LLC, advised that the project is ongoing and that the bidding documents will be ready by August 15, 2023.
- b. **New Joy Church**  
Ms. Harris advised that she received correspondence from ELA Group advising that Mr. Cover has concerns regarding the proposed plan resulting in them providing an additional option which needs to be reviewed by Staff and Attorney Zeamer.

### Operations Report

- System Demand:
  - 2.071mgd Average for the Month of May
  - 1.911mgd Average for the Year

- Accounted For Water
  - 79.5% for the Month of May
  - 79.8% for the Year

Mr. Mohn advised that Dave Bonkovich was contacted regarding searching for leaks within the system and has found the following leaks thus far:

- 185 Weidsmanville Road (25K/Day) Service Line (Repaired)
- 443 Manor Street (100K/Day) 6" Main **(Repaired)**
- 941 Pleasant Valley Road (100K/Day) 6" Main **(Repaired)**
- 140 Fulton Street – Fulton Well (Substantial Leak) **(Repair Work Scheduled for June 9, 2023)**
- 34 Michael Court (3K/Day) Service Line
- 40 Misty Lane (3/K Day) Service Line
- 62 Michael Court (3K/Day) Service Line
- 237 Phillip Lane (5K/Day) Service Line **(Repaired)**
- 311 Vista Drive (5K/Day) Service Line
- 1148 Lincoln Heights Avenue (3K) Service Line
- 1194 Lincoln Heights Avenue (2K) Service Line
- 1119 Marie Avenue (5-7K) Service Line
- 814 Dawn Avenue (15K) Service Line **(Repaired)**
- 114 Misty Lane (3K) Service Line Leak
- 32 Michael Court (3K) Service Line

**Next Meeting Date**

The next meeting date is Thursday, July 13, 2023, at 7:00 PM.

**Adjournment**

Mr. Barr motioned to adjourn the meeting. The meeting was adjourned at 7:43 PM.

Respectfully submitted,

Nancy E. Harris, P.E.  
Secretary

SJF