

EPHRATA AREA JOINT AUTHORITY MINUTES – JULY 18, 2023

The Ephrata Area Joint Authority met on Tuesday, July 18, 2023, at 4:00 PM, in the Council Chambers of Borough Hall, 124 S. State Street, Ephrata, PA.

In attendance were Thomas Reinhold, Chairman; Gary Landis, Vice Chairman; Steve Sawyer, Treasurer; Jonathan Zimmerman, Assistant Treasurer. Absent were Members Timothy Barr and Clark Stauffer.

Also in attendance were Attorney Aaron Zeamer, Russell, Krafft & Gruber, LLP; Nancy Harris, Secretary; Karen Gerhart, Director of Finance; Scott Mohn, Water Operations Manager; and Stephanie Fasnacht, Recorder.

Call to Order

Chairman Reinhold called the meeting to order at 4:00 PM.

Adoption of Agenda

Ms. Harris provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Authority business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Chairman Reinhold asked if there were any requests to add a matter of Authority business to the meeting agenda. Seeing none, Chairman Reinhold asked for a motion to accept the meeting agenda as posted. Mr. Landis moved and Mr. Sawyer seconded to approve the meeting agenda as posted. The motion carried unanimously.

Approval of Minutes – June 8, 2023

Mr. Sawyer moved and Mr. Zimmerman seconded to approve the June 8, 2023, Meeting Minutes. Motion carried unanimously.

Public Comments

With no visitors in attendance, Chairman Reinhold moved onto the discussion of the Financial Reports and Payment of Bills.

Financial Reports

Mr. Landis moved and Mr. Zimmerman seconded to approve the financial reports. Motion carried unanimously via roll call vote.

Payment of Bills

Mr. Sawyer moved and Mr. Zimmerman seconded to ratify the payment of the bills. Motion carried unanimously via roll call vote.

Action Items

a. **Resolution 2023-8: Establish a Schedule of Attorney Fees Incurred In Municipal Claims and Liens**

Mr. Landis moved and Mr. Zimmerman seconded to adopt Resolution 2023-8: Establish a Schedule of Attorney Fees Incurred in Municipal Claims and Liens dated July 18, 2023. Motion carried unanimously.

b. **Resolution 2023-9: Adopt Revised Water Rates to Support Authority Operations and Meet Debt Service Requirements**

Mr. Sawyer moved and Mr. Landis seconded to adopt Resolution 2023-9: Adopt Revised Water Rates to Support Authority Operations and Meet Debt Service Requirements dated July 18, 2023. Motion carried unanimously.

c. **880 East Main Street (Taco Bell): Request to Reduce Financial Security (FINAL)**

Mr. Sawyer moved and Mr. Zimmerman seconded to approve the release of \$1,350.00 in financial security currently held by the Authority to secure the completion of water facilities associated with the Agreement. Motion carried unanimously.

d. **Becker Engineering, LLC: Ephrata Area School District Middle School Project Recommendation**

Mr. Landis moved and Mr. Zimmerman seconded to approve Becker Engineering, LLC's recommendation to allow multiple service lines to serve the proposed project due to the complexity of the existing utilities, the existing site grading, and the fact that the School Complex is currently situated on multiple separate parcels. Motion carried unanimously.

Discussion Items

a. **None**

Old Business Items

a. **Highpoint Church**

Ms. Harris advised that this project is still under design by Becker Engineering, LLC.

b. **New Joy Church**

Ms. Harris advised she has not received any updates from ELA Group regarding this matter and will follow up with them.

Operations Report

- System Demand:
 - 2.029mgd Average for the Month of June
 - 1.911mgd Average for the Year
- Accounted For Water

- 85.0% for the Month of June
- 80.9% for the Year

Mr. Mohn provided the following update regarding leak detection (Dave Bonkovich):

- All water mains have been repaired that were found through leak detection.
- All service lines have been repaired that were found through leak detection but the two listed below:
 - 1258 Hammon Avenue
 - 237 Phillip Lane

Mr. Mohn noted that the System Demand Daily Average is back to being what is expected for this time of the year.

Next Meeting Date

The next meeting date is Thursday, August 10, 2023, at 7:00 PM.

Adjournment

The meeting was adjourned at 4:28 PM.

Respectfully submitted,

Nancy E. Harris, P.E.
Secretary

SJF