

HIGHWAY COMMITTEE REPORT – AUGUST 14, 2023

Members: Richard, Chairman; Martin, Vice Chairman; Musser, Member; Buohl, Alternate; Burkholder, Staff

Attendees: Committee: Martin, Vice Chairman; Musser, Member; Buohl, Alternate
Council: Zimmerman
Staff: Burkholder; Harris
Guest: Nancy Aronson

The Highway Committee met on July 24, 2023, at 5:30 PM at Ephrata Borough Hall, 124 South State Street.

Approval of Agenda:

Mr. Burkholder provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Borough business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Committee Vice Chair Martin asked if there were any requests to add a matter of Borough business to the meeting agenda. Seeing none, Ms. Martin asked for a motion to accept the meeting agenda as posted. Mr. Musser moved, and Mr. Buohl seconded to approve the meeting agenda as posted. The motion carried unanimously.

Action Items:

1. The Committee reviewed a July 19, 2023, letter from UGI Utilities, Inc. requesting a temporary closure to Rose Alley between Washington Avenue and North State Street to install a natural gas service to the rear of 34 East Main Street between 7:00 am and 4:00 pm on August 22 and 23, 2023. Borough staff will notify Mainspring of Ephrata staff regarding this alley closure. The Committee will recommend that Borough Council conditionally approve the temporary alley closure subject to maintaining access to the Railroad Station and Locust Street parking lots, providing access to emergency vehicles responding to an emergency, and re-opening of Rose Alley to all traffic by no later than 3:00 pm on August 23, 2023, at their August 14, 2023, meeting.
2. The Committee reviewed a July 6, 2023, letter from UGI Utilities, Inc. requesting a temporary closure to Sugar Alley between Lake Street and Adams Alley to install a natural gas service line to the rear of 47 East Main Street between 7:00 am and 4:00 pm on August 17, 2023. The Committee will recommend that Borough Council conditionally approve the temporary alley closure subject to providing access to emergency vehicles responding to an emergency at their August 14, 2023, meeting.
3. The Committee reviewed a PennDOT Municipal Winter Maintenance Services Agreement Renewal Letter and Exhibit A for SR 0322 between Bethany Road and Market Street for the 23-24 winter maintenance season which is the 3rd year of a 5-year agreement. The total anticipated reimbursement to the Borough for the 23-24 winter season is \$15,392.05. The Committee will recommend that

Borough Council reactivate the agreement for the 23-24 winter season and authorize the Borough Secretary to execute the Renewal Letter and Exhibit A at their August 14, 2023, meeting.

Discussion Items:

1. Staff followed up on a citizen concern last month regarding ADA accessibility along West King Street and discussed with the Committee an email provided by the Borough's liability insurer. This item will remain as a discussion item for further dialog at a future Committee meeting.
2. The Committee reviewed the 2nd Quarter 2023 Budget Report for those activities under their purview and noted that snow and ice control numbers were lower than expected due to the milder winter months of January through March with little snow and ice. Mr. Burkholder updated the Committee on capital projects.

Old Business Items:

1. Staff are formulating a parking kiosk plan which will be included for review in the draft Capital Project Budget for 2024.

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