

HIGHWAY COMMITTEE REPORT – AUGUST 9, 2021

Members: Richard, Chair; Martin, Vice Chair; Zimmerman, Member; Dudley, Alternate; Burkholder, Staff

Attendees: Richard, Chair; Martin, Vice Chair; Zimmerman, Member; Dudley, Alternate; Rowe, Council President; Ressler, Council Member; Thompson, Borough Manager; Burkholder, Staff; 2 Guests

The Highway Committee met on July 26, 2021 and discussed the following:

Action Items:

1. The Committee reviewed a Resolution providing for price adjustment of bituminous materials in small quantities associated with Bid #21-4 2021 Street Improvements. The Committee will recommend that Borough Council adopt Resolution No. 2021-29 at their August meeting.
2. The Committee reviewed a request from Lori Weaver, Boy Scout Troop 38 Parking Lot Coordinator, per her letter dated July 15, 2021, to use the Major Winters Memorial Trail parking lot adjacent to Railroad Avenue and Ephrata Borough Hall parking lot during the 2021 Ephrata Fair to park cars as a fundraiser. Troop 38 will be reminded that they are to park cars on asphalt surfaces only. The Committee will recommend, as part of the Consent Agenda, that Borough Council conditionally approve the request subject to Borough receipt of a satisfactory certificate of insurance naming the Borough of Ephrata as additional insured at their August meeting.
3. The Committee reviewed UGI's plans to install approximately 1,550 linear feet of 2" PE3408 gas main in West Franklin Street, a portion of South Oak Street and a portion of Hunter Alley. Staff has reviewed and recommends for approval UGI's plans. The Committee will recommend that Borough Council conditionally approve UGI's plans known as WR #915177, Sheets 1-10 dated May 5, 2020 subject to a fully executed Agreement in a form acceptable to the Borough Solicitor, Borough receipt of a satisfactory performance bond, certificate of insurance naming the Borough of Ephrata as additional insured, and payment in lieu of pavement restoration in the amount of \$53,624.42 at their August meeting.
4. The Committee reviewed a Municipal Winter Maintenance Services Agreement by and between the Commonwealth of Pennsylvania, acting through the Department of Transportation (PennDOT) and the Borough. This agreement requires the Borough, as Service Provider, to remove snow and ice and provide and apply de-icing and anti-skid materials for designated snow lane miles along SR 0322 between Market Street and Bethany Road as calculated by PennDOT and compensates the Borough at a rate of \$1,222.67 per snow lane mile for snow and ice removal during the 2021/2022 winter season. The total anticipated reimbursement to the Borough for the 2021/2022 winter season is \$14,794.31 plus any applicable adjustment to offset costs associated with severe winters. The Committee will recommend that Borough Council approve this Agreement at their August meeting.
5. The Committee reviewed a Resolution authorizing the President of Borough Council and Borough Secretary to execute a Winter Maintenance Services Agreement with the Commonwealth of Pennsylvania, Department of Transportation. The Committee will recommend that Borough Council adopt Resolution No. 2021-30 at their August meeting.

6. The Committee reviewed the July 21, 2021 letter of requests from Mainspring of Ephrata's Christmas in Ephrata Committee regarding the Christmas in Ephrata 2021 event. Council Member Linda Martin provided event details. The Committee will recommend that Borough Council conditionally approve the requests associated with the Annual Christmas Tree Lighting and Santa's Arrival planned for Friday, November 26, 2021 at their August meeting subject to EMC Randy Gockley's approval and establishment of an Incident Support Plan, Borough receipt of a certificate of insurance naming the Borough of Ephrata as additional insured, and receipt of a PennDOT issued Special Events Permit to close a numbered state route with Mainspring of Ephrata as permit applicant.
7. The Committee reviewed a Borough of Ephrata Parking Space Lease Agreement for proposed leasing of parking spaces at the West Franklin Street parking lot. Following discussion the Committee directed staff to add snow removal language to Section VI. Maintenance and add the Lease Agreement as an Action Item. September 1, 2021 is the planned start date for leasing parking spaces at the West Franklin Street parking lot. The Committee will recommend that Borough Council approve the Borough of Ephrata Parking Space Lease Agreement at their August meeting.

Discussion Items:

1. The Committee discussed the difficult to understand parking issue at the East Locust Street parking lot and directed staff to provide a plan of the parking lot along with a listing for what each space is currently used for review and further discussion at the August 23, 2021 Highway Committee meeting.
2. The Committee reviewed the 2nd Quarter 2021 budget report for those activities under their purview and noted no concerns at this time.

Old Business Items:

1. Borough staff continues attempts at communicating with PennDOT regarding the South Oak Street bridge pedestrian railing/vehicle barrier with regards to PennDOT's plans for replacing similar barrier on their West Main Street (SR 0322) over Cocalico Creek Bridge. Staff will contact the consultant performing the November bridge inspection to discuss concerns regarding the pedestrian railing/vehicle barrier.