

**EPHRATA BOROUGH AUTHORITY  
MINUTES – August 9, 2021**

A meeting of the Ephrata Borough Authority was held on Monday, August 9, 2021, at 8:00 AM in the Council Chambers of Borough Hall, 124 South State Street. In attendance were Chairman Ralph Mowen; Assistant Treasurer Gail Bare; and Member Gregory Zimmerman. Absent were Vice Chairman Gary Snavelly and Treasurer Gil Ochs.

Also present were James R. McManus, III, Solicitor; Dan Becker, Becker Engineering (via Zoom); D. Robert Thompson, Secretary (via Zoom); Debra Bartow, Assistant Borough Manager; Jamie Willwerth, Water and Wastewater Manager; Stephen Morrison, Utilities Manager – Operations; and Stephanie Fasnacht, Recorder.

Chairman Mowen called the meeting to order at 8:00 AM.

**Approval of Minutes – July 12, 2021**

Motion by Ms. Bare, seconded by Mr. Zimmerman, to approve the minutes of the July 12, 2021, meeting. Motion passed unanimously.

**Visitor Comments**

There were no visitor comments.

**Financial Reports – July 2021**

Motion by Mr. Zimmerman, seconded by Ms. Bare, to approve the financial reports. Motion passed unanimously via roll call vote.

**Payment of Bills – July 2021**

Motion by Ms. Bare, seconded by Mr. Zimmerman, to ratify the payment of bills. Motion passed unanimously via roll call vote.

**GHD, Inc.: Invoice No. 165106 Payment Breakdown**

Mr. Thompson provided an overview of the invoice and how the total will be broken into two components: (1) Borough of Akron’s Amount Due and (2) the Amount to be Paid via the Regional Capacity – Component Tapping Fee Account.

Invoice No.	165106
Invoice Date:	06/30/2021
Total Due:	\$60,229.96

<b>To Be Paid Via ...</b>	
<b>Akron Borough</b>	<b>ENB Regional Capacity – Component Tapping Fee Account</b>
<b>\$7,925.00</b>	<b>\$52,304.96</b>

Motion by Mr. Zimmerman, seconded by Ms. Bare, to approve the payment breakdown of Invoice No. 165106 as recommended by Staff. Motion passed unanimously via roll call vote.

**Becker Engineering: Invoice No. 21518**

Motion by Ms. Bare, seconded by Mr. Zimmerman, to approve the payment of \$1,710.00, Becker Engineering Invoice No. 21518, as recommended by Staff. Motion passed unanimously via roll call vote.

**Resolution 2021-11: Approving the Execution and Delivery of an Intergovernmental Cooperation Agreement Between the Ephrata Borough Authority, Township of Clay and the Borough of Ephrata as a Contingent Party**

Motion by Mr. Zimmerman, seconded by Ms. Bare, to adopt Resolution 2021-11, Approving the Execution and Delivery of an Intergovernmental Cooperation Agreement Between the Ephrata Borough Authority, Township of Clay and the Borough of Ephrata as a Contingent Party as recommended by Staff. Motion passed unanimously via roll call vote.

**Resolution 2021-12: Authorizing an Amendment to the Articles of Incorporation of the Ephrata Borough Authority to Increase the Number of Members of the Board**

Motion by Ms. Bare, seconded by Mr. Zimmerman, to adopt Resolution 2021-12, Authorizing an Amendment to the Articles of Incorporation of Ephrata Borough Authority to Increase the Number of Members of the Board. Motion passed unanimously via roll call vote.

**Village of East Cocalico: Capacity Review and Request Application**

Motion by Mr. Zimmerman, seconded by Ms. Bare, to approve the request of 124 HUV's advising there is adequate sanitary sewer conveyance and treatment capacity for the property. Motion passed unanimously.

**Good's Store, L.P. (Former Kmart): Capacity Review and Request Application**

Motion by Ms. Bare, seconded by Mr. Zimmerman, to approve the request of 4,400 gpd advising there is adequate sanitary sewer conveyance and treatment capacity for the property at 1127 S. State Street, Ephrata. Motion passed unanimously.

**Overview of Amendments to Sunshine Law**

Solicitor McManus provided an overview of the amendments to the Sunshine Law effective the end of August 2021. Highlights of the amendments pertaining to the Board are:

- Posting of the meeting agenda on the Authority's (Borough of Ephrata) website at least 24 hours prior to a meeting as well as physically posting a copy of the agenda at the meeting location;
- The meeting agenda must include a list of each matter that may be considered at the meeting; and,
- Copies of the meeting agenda are to be available and distributed to all members of the public in attendance.

**Operations Report**

Mr. Willwerth provided the following report:

**Plant 1**

- Average Flow at Plant 1 for July was 1.967 MGD (Design Flow = 3.8 MGD).
- The Plant recorded 5.1 inches of rain which did not cause any issues to operations.

- Sludge Hauled in July – We had 29 pulls at a cost of \$10,150.00 for Eagle Disposal to transport to the landfill. The estimated cost for LCSWMA is \$21,750.00 for a total sludge disposal cost in July of \$31,900.00 (estimated).
- Process Control – The SVI (Sludge Volume Index) monthly average is 91. July’s Ammonia Nitrogen average was 0.95 mg/l. Total Phosphorus average is 0.69 mg/l.
- Pole barn electric is complete.

**Plant 2**

- Average Flow at Plant 2 for July was 1.046 MGD (Design Flow = 2.3 MGD).
- The Plant recorded 5.95 inches of rain which did not cause any issues.
- There were no violations in July.
- Roof replacements on buildings are complete.

Mr. Thompson then provided an update regarding the Bioforcetech preprocurement matter advising that information has been received they are working to get the bonds necessary for the project. Mr. Becker advised that the performance and payment bonds will be delivered; however, there is a necessity for an additional level of authority as the bonding company is not willing to bond Bioforcetech for the full amount. Mr. Becker additionally advised that this will result in them establishing an escrow account for the remaining amount not included in the bonds. Mr. Becker concluded his comments by advising, once received, the bonds will be reviewed to ensure there is no additional cost to the Authority.

**Next Meeting**

The next meeting date is Monday, September 13, 2021.

**Adjournment**

Motion by Ms. Bare, seconded by Mr. Zimmerman, to adjourn the meeting. The meeting was adjourned at 8:40 AM.

Respectfully submitted,

D. Robert Thompson  
Secretary