

## HIGHWAY COMMITTEE REPORT – OCTOBER 9, 2023

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**Members:** Richard, Chairman; Martin, Vice Chairman; Musser, Member; Buohl, Alternate; Burkholder, Staff

**Attendees:** Committee: Richard, Chairman; Martin, Vice Chairman; Musser, Member; Buohl, Alternate  
Council: Reinhold, Ressler, Zimmerman  
Staff: Burkholder; Harris  
Guest: Scott Cover

The Highway Committee met on September 25, 2023, at 5:30 PM at Ephrata Borough Hall, 124 South State Street.

### **Approval of Agenda:**

Mr. Burkholder provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Borough business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Committee Chair Richard asked if there were any requests to add a matter of Borough business to the meeting agenda. Seeing none, Mr. Richard asked for a motion to accept the meeting agenda as posted. Ms. Martin moved, and Mr. Musser seconded to approve the meeting agenda as posted. The motion carried unanimously.

### **Action Items:**

1. The Committee reviewed a resolution to adopt 90-day experimental parking regulations restricting parking along a designated portion of West Fulton Street. The Committee will recommend that Borough Council adopt Resolution No. 2023-21.
2. The Committee reviewed a request from VFW Post 3376 to close South State Street between Fulton Street and Franklin Street from 6:30 pm to 8:00 pm on October 25, 2023, for the annual Jack Frost parade. The Committee will recommend that Borough Council conditionally approve the request subject to EMC Randy Gockley's review and approval and Borough receipt of a certificate of insurance naming the Borough as additional insured.
3. The Committee reviewed Comcast's plans to install approximately 2,944 linear feet of underground cable in conduit throughout Edgewater Park development. The Committee will recommend that Borough Council conditionally approve Comcast's plans known as Drawing No. 093192023-EW dated August 3, 2023, subject to a fully executed Street Opening and Cable System Construction Agreement, Borough receipt of a satisfactory performance guarantee in the amount of \$66,318.00, Borough receipt of a certificate of insurance naming the Borough as additional insured and authorize the President of Borough Council and Borough Secretary to execute the agreement.
4. The Committee reviewed PPL's plans to place a new pole in street right-of-way along East Fulton Street

near Tricia Lane and bore underneath East Fulton Street relocating PPL's terminal pole and removing PPL's attachment to Ephrata Borough Electric's pole so Ephrata Borough Electric can properly serve a proposed 4-unit residence at 219 East Fulton Street in Ephrata Borough. The Committee will recommend that Borough Council conditionally approve PPL's plans known as Drawing No. 12974458-01 dated September 14, 2023, subject to a fully executed Street Opening and Electric System Construction Agreement, Borough receipt of a performance guarantee in the amount of \$1,610.83, Borough receipt of a certificate of insurance naming the Borough as additional insured and authorize the President of Borough Council and Borough Secretary to execute the agreement.

5. The Committee heard from Scott Cover, owner of 300 West Chestnut Street, requesting three on-street handicap parking spaces. Borough Manager Harris suggested that Mr. Cover provide two off-street spaces on the Park Avenue side of the building and that a loading zone be established on the Terrace Avenue side of the building to accommodate the needs of a tenant's employee. The Committee will recommend that Borough Council authorize the use of a loading zone at a designated area by future Ordinance along the east side of the 200 block of Terrace Avenue.
6. The Committee reviewed the results of Bid #23-8 2023 Street Crack and Joint Sealing. The Committee will recommend that Borough Council award the bid to apparent low bidder: CriLon Corporation from Somerset, PA for a total provide and install price not to exceed \$50,000.00.
7. The Committee reviewed a request from Mainspring of Ephrata to close Railroad Avenue on November 11, 2023, from 3:00 PM to 9:00 PM to facilitate Veteran's Day activities and to accommodate a food stand. The Committee will recommend that Borough Council conditionally approve this request subject to EMC Randy Gockley review and approval and Borough receipt of a certificate of insurance naming the Borough as additional insured.

**Discussion Items:**

1. The Committee further discussed a previous citizen concern regarding ADA accessibility concern at the intersection of West King Street and Hess Alley. The Borough's liability insurer recommends that the owner of the sidewalk upgrade with ADA curb ramps. West King Street is on the 5-year capital plan for street and alley improvements in 2028. The Committee has asked staff to seek guidance from the Borough solicitor and report back at a future meeting.

**Old Business Items:**

1. Staff has formulated a parking kiosk plan which will be included for review in the draft capital project budget for 2024. The Committee has requested that staff remove this item from future meeting agendas.

**Miscellaneous Items:**

1. Mr. Burkholder advised the Committee that the northbound SR 0272 off ramp to its intersection with SR 0322 does not have a no left turn sign to provide alternate legal passage for tractor-trailers, wide loads and oversize loads that can't passably circumnavigate the northbound SR 0272 off ramp to westbound SR 0322 due to a restrictive turning radius. The Committee has requested that staff remove this item from future meeting agendas.