

BUDGET AND FINANCE COMMITTEE REPORT – OCTOBER 9, 2023

Members: Ressler, Chairman; Zimmerman, Vice Chairman; Musser, Member; Richard, Alternate; Gerhart, Staff

Attendees: Committee: Ressler, Chairman; Zimmerman, Vice Chairman; Musser, Member
Council: Reinhold, Martin
Staff: Gerhart; Harris
Guests: Steve Aronson, Les Martzall, David Fuchs, Richard Gehman, Andrea Glass, David Lyall, Casey Ellis, Mike Kiefer, Pat Wolf, Abby Balmer, James Brubaker, Mike Eichenlaub, Jim Summers

The Budget and Finance Committee met on September 25, 2023 at 7:30 PM at Ephrata Borough Hall, 124 South State Street.

Approval of Agenda:

Ms. Gerhart provided confirmation of the following:

1. The meeting agenda was posted on the Borough's website and at Borough Hall no later than 24 hours in advance of the time of the meeting.
2. The meeting agenda included a listing of each matter of Borough business that will be or may be the subject of deliberation or official action at the meeting.
3. There were no changes made to the meeting agenda after it was posted.
4. The meeting agenda was made available to individuals in attendance at the meeting.

Committee Chair Ressler asked if there were any requests to add a matter of Borough business to the meeting agenda. Seeing none, Mr. Ressler asked for a motion to accept the meeting agenda as posted. Mr. Zimmerman moved and Mr. Musser seconded to approve the meeting agenda as posted. The motion carried unanimously.

Action Items:

1. The Committee discussed funding from the American Rescue Plan Act. All of the Borough's funds are designated as lost revenue under the Act's provisions. The Committee will recommend that Borough Council authorize 2023 American Rescue Plan Expenditures of \$7,605 as allowable under the Revenue Loss provisions for technology expenditures at their October 9, 2023 meeting.

Discussion Items:

1. The Committee heard presentations for nine (9) Civic Contribution requests. The Committee discussed the requests and made general comments on possible funding levels to assist staff. Those preliminary amounts will be incorporated into the draft 2024 Budget. The Civic groups were thanked for their presentations and for the important role and support that they each provide to Ephrata Borough residents.
2. The Committee reviewed the quarterly grant report provided by GMS. Ms. Martin requested a differentiation on future reports on grants that GMS had applied for and managed versus grants they are just managing. Staff will communicate this request to GMS.
3. Staff provided a copy of the Solicitor's invoice. No further action is required.

4. Staff provided the Check and ACH Register. No further action is required.

Old Business Items:

1. The implementation of credit card fees will be possible when the Springbrook software conversion is completed.