



124 South State Street
Ephrata, PA 17522
Office: (717) 738-9202
Fax: (717) 733-4062
www.ephrataboro.org

APPLICATION FOR RESIDENTIAL RENTAL PERMIT

Address(es) of Rental Property _____

Property Owner's Name _____

Address _____

Phone # _____ Cell # _____

Agent's Name (If applicable) _____

Address _____

Phone # _____ Cell # _____

Is this a new owner? Yes
 No

Type of Rental: Single-family Bed and Breakfast Motel/Hotel
 Two-family Multi-family (3 or more) Boardinghouse

Number of Rental Units _____

Any units owner occupied? Yes Which one? _____
 No

Notify Owner Agent if any of the tenants are delinquent on utilities

Notify Owner Agent about rental permit renewals and rental inspections

Notify Owner Agent about code violations

I hereby verify that the information provided on this application is true and correct and to the best of my knowledge and information. I hereby affirm to abide by and adhere to the Code of the Borough of Ephrata and any and all applicable Federal or State laws, statutes or regulations.

Pursuant to the Code of the Borough of Ephrata, the owner of a property shall be liable along with the tenant for the payment of utility services supplied to the leased premises and for all damages occurring because of the leasee's misuse of utility service and/or equipment.

The required payment of this permit acknowledges that as owner of this property you accept responsibility for the following:

- Marking all water and electric meters to correspond with the appropriate apartment number or letter.
- Notifying the Borough Business Office (717-738-9222) when there is a change in occupancy to verify the moving date.
- Payment of utility bills while the property is vacant between tenants.
- Payment of utility services supplied to the leased premises on the property if the tenant defaults.
- Damages occurring because of the tenant's misuse of the utility service and/or equipment.

Signature of Owner or Authorized Agent

Date

Print Name _____